



**Display Until
April 13, 2016**

FY 2016/17 Annual Action Plan

**A Component of the
2015-2019 Consolidated Plan**

DRAFT

30-day Public Comment Period

Monday, March 14 — Wednesday, April 13, 2016

**Please send your comments to
janel.gomez@ci.champaign.il.us
or mail them to:**

**Neighborhood Services Department
Attn: Janel Gomez
102 North Neil Street
Champaign, IL 61820
No later than April 13, 2016**



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Annual Action Plan is a document mandated by the U.S. Department of Housing and Urban Development (HUD) that outlines local affordable housing and community development needs and identifies strategies for addressing them. The plan identifies activities that the City expects to undertake through direct action or through the provision of funding to other entities. In addition to outlining housing and community development strategies, the Annual Action Plan includes the City's application for the federal grants received from HUD. These grants, the Community Development Block Grant (CDBG) and the HOME Investment Partnership, fund the majority of the affordable housing and neighborhood improvement programs provided by the City. The City of Champaign receives CDBG funding directly from HUD and HOME funding through the Urbana HOME Consortium.

These HUD-funded housing and community development programs have a broad national goal to "develop viable urban communities by providing decent affordable housing and suitable living environment and by expanding economic opportunities, principally for low- and moderate-income persons." The City also receives local funding and may seek funding through other sources, such as the Federal Home Loan Bank and private foundations, to carry out some of the strategies included in the plan.

2. Summarize the objectives and outcomes identified in the Plan

As a member of the Urbana HOME Consortium, the City of Champaign's five-year housing and homelessness strategic plan includes the following major goals and objectives, as indicated by the needs analysis:

- Preserve the City's housing infrastructure as a valuable community asset through the upkeep and rehab of both owner and renter occupied structures.
- Eliminate blighted conditions in the City's neighborhoods through enhanced code enforcement, owner education, and blight removal activities.
- Provide decent, affordable housing for low- and moderate-income households by expanding affordable rental housing options, providing homebuyer incentives, encouraging the construction of affordable units, and ensuring that all households have equal access to affordable housing.
- Preserve the character, value, and marketability of the City's older neighborhoods through the implementation of neighborhood redevelopment plans, creation of Neighborhood Wellness strategies, and designation of historic structures and neighborhoods.

- Continue to support implementation of strategies included in the local Continuum of Care's *Ten-Year Plan to End Chronic Homelessness*.
- Increase the supply of affordable housing and housing with supportive services for special needs populations, such as the elderly, physically and developmentally disabled, persons with HIV/AIDS, and persons with drug and alcohol dependencies.
- Support efforts to reduce the exposure of young children to lead-based paint hazards through public education, childhood lead testing, and removal of lead-paint hazards in residential units.

The City of Champaign's five-year Consolidated Plan includes the following goals and objectives for addressing non-housing needs:

- Assist in the development of public facilities to address identified community needs, particularly those located in targeted neighborhoods that provide services to low-income residents and neighborhoods.
- Maintain a suitable living environment by improving infrastructure systems in accordance with the priorities identified in the Neighborhood Wellness Plan.
- Promote the growth of a balanced, diversified local economy that builds upon the assets of the community while creating jobs and economic opportunity for its residents.
- Promote economic development initiatives targeted to low- and moderate-income residents and invest in the economic development of distressed neighborhoods. (Anti-poverty strategy)
- Support the provision of public services to address identified community needs, particularly those that provide services for low- and moderate-income persons and persons with special needs.
- Support programs and activities that improve the earning potential of low-income persons, promote self-sufficiency, and encourage the development of personal financial stability.
- Encourage the involvement of residents in carrying out Consolidated Plan strategies.

3. Evaluation of past performance

The City's past performance assessment from HUD states the City has continuing capacity to administer Consolidated Plan-covered programs. HUD also states in the FY 2014-15 CAPER is under review. Finally, the current version of the A-133 Audit was submitted to the Federal Audit Clearing House for the City of Champaign and HUD noted no findings were identified for HUD programs.

Current housing and community development goals and strategies will continue in the next Consolidated Plan cycle. The goals related to affordable housing, targeted neighborhood improvements, public services for at-risk youth, and increasing economic development opportunity for low- to moderate-income citizens will continue due the demand continuing to be present.

4. Summary of Citizen Participation Process and consultation process

Citizen comments will be added to the PR 15 after the public comment period ends.

5. Summary of public comments TBD

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

The Consolidated Plan reflects the coordinated efforts of the citizens, stakeholders, partner agencies and City of Champaign. This document will serve as a guide for the next five years as the City of Champaign prioritizes its efforts and resources to help achieve the shared goals of HUD and the community: to provide decent housing, a suitable living environment and expanded economic opportunity.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name		Department/Agency
CDBG Administrator	CHAMPAIGN	Neighborhood Services Dept./Neighborhood Programs	

Table 1 – Responsible Agencies

NARRATIVE

The City of Champaign is a direct entitlement community for the CDBG program. The City of Urbana serves as the lead entity for the Urbana HOME Consortium and Champaign receives its HOME funds as a sub-recipient from Urbana. The housing needs assessment, market analysis and strategic plan will be submitted on behalf of the City as a component of the Urbana HOME Consortium's Consolidated Plan.

Consolidated Plan Public Contact Information

Kerri Spear, Neighborhood Programs Manager

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Champaign, as a member of the Urbana HOME Consortium, sought input from several local agencies, key stakeholders and the general public to inform the goals, strategies and activities of this Consolidated Plan.

2. Agencies, groups, organizations and others who participated in the process and consultations

The City of Champaign serves on the Continuum of Care (CoC), Council of Service Providers to the Homeless (CSPH) and the Community Reinvestment Group (CRG). The City of Champaign staff regularly attends the monthly Housing Authority of Champaign County Board of Commissioners meetings to stay abreast of key issues and also meets quarterly with the executive management team and Champaign-appointed Board of Commissioners to discuss housing issues and solutions for the City of Champaign.

The local CoC is comprised of social service agencies serving the homeless, including but not limited to: the Veterans Administration servicing local homeless or at risk of becoming homeless veterans, Salvation Army serving homeless families, single men and veterans, Roundhouse shelter for youth, TIMES Center shelter for homeless men, Courage Connection shelter for homeless women and children, Regional Planning Commission serving homeless families and singles, CU at Home serving chronically homeless, the Canteen Run serving chronically homeless and those at risk of being homeless, the Greater Community AIDS Project, the local Mental Health Board funding mental health programs, Community Elements serving the mental health needs of the community, Homestead Corporation providing an SRO and the Cities of Champaign-Urbana.

Table 2 – Agencies, groups, organizations who participated

Housing Authority of Champaign County	PHA	Public Housing Needs
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The City of Champaign meets quarterly to discuss identified needs, potential collaborations and upcoming plans. In addition, the city staff frequently attends the Board of Commissioners (Housing Authority of Champaign County) regular monthly meetings to stay informed of affordable housing issues in the community. For the Consolidated Plan, the Urbana HOME Consortium members consulted with the HACC staff to discuss the PIH/PIC data provided in the Consolidated Plan and discussed needs, goals and strategies to alleviate the housing issues in the Urbana HOME Consortium area.

Mental Health Board	Public Service Agency	Non Homeless Special Needs
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The Urbana HOME Consortium (with the City of Champaign) interviewed Mark Driscoll of the Mental Health Board during the drafting of the 2015-2019 Consolidated Plan. The staff of both groups will continue to discuss and monitor ongoing needs for persons with mental health needs, particularly low-income persons and youth. Staff from local government and the Mental Health Board currently serve together on the United Way of Champaign County's Community Impact Committee and will be serving together in the upcoming year on the local Continuum of Care's monitoring subcommittee.

Developmental Disabilities Board	Publicly Funded Institution	Non Homeless Special Needs
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The Urbana HOME Consortium interviewed Lynn Canfield of the Developmental Disabilities Board during the drafting of the 2015-2019 Consolidated Plan. The staff of both groups will continue to discuss and monitor ongoing needs for persons with developmental disabilities and seek opportunities for collaboration.

Community Reinvestment Group	Business and Civic Leaders	Housing Needs
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The Urbana HOME Consortium is a member of the Community Reinvestment Group (CRG). The CRG meets monthly to discuss affordable housing needs, opportunities for collaboration and education/outreach. The Urbana HOME Consortium will consult with the CRG before the public comment period has lapsed and will include any recommendations in the 2016/17 Annual Action Plan. An increase in rental housing needs was highlighted by staff while the lenders sought to find alternative methods to continue funding homeownership programs. Finally, continuing negative data trends for African Americans seeking housing finance (both the 2007 and 2014 AI) points to a possible testing program

to determine if discriminatory practices may be a cause for this disparity. (Note: A local credit union member (Community Plus Federal Credit Union) is also a designated CDFI).

Council of Service Providers to the Homeless	Publicly Funded Institution	Homeless Needs
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The Urbana HOME Consortium members, Kelly Mierkowski and Kerri Spear, have all served as past chairs for the Continuum of Care and/or Council of Service Providers to the Homeless. All three participating jurisdictions/subrecipients to the HOME Consortium continue to serve on the Continuum of Care and Council of Service Providers to the Homeless. The Urbana HOME Consortium will consult with the CSPH before the public comment period has lapsed and will include any recommendations in the 2016/17 Annual Action Plan.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Urbana HOME Consortium undertook various measures to ensure that the public was offered every opportunity to express concerns for the community development and affordable housing needs in the area. Various public hearings were held in both the cities of Champaign and Urbana.

Comments received impacted goal-setting in a variety of ways. Areas of concern expressed by the community encompassed broad needs in the Urbana HOME Consortium area. Concerns expressed regarding the need for rental assistance impacted the City of Champaign's goals for its Neighborhood Revitalization program. Additionally, comments received regarding the most vulnerable populations in need of affordable housing, mainly those households at or below 30% of the Median Family Income, prompted staff to include Tenant Based Rental Assistance as part of the Annual Action Plan goals and strategies

Citizen Participation Outreach

Date	Time	Meeting	Location	Room #	Target Audience
8/4/2015	6-8 pm	Beardsley Park	Beardsley Park	Public Park	Beardsley Park and Garwood Residents
9/10/2015	5:30 pm	NSAB Study Session	City of Champaign	Council Chambers	All call public comment opportunity
9/19/2015	5-8 pm	GH Community Meeting	Garden Hills Elementary School	All	Garden Hills Residents
1/6/2016	5:30 pm	NSAB	City of Champaign	Council Chambers	All public
1/14/2106	10-12 am	Social Service Agency Public Hearing	City of Urbana	Conference Room	Social Service Agencies
2/9/2016	7-8 pm	Beardsley Park Neighborhood	Stratton Elementary School	Cafeteria	Beardsley Park and Garwood Residents
2/23/2016	7pm	City Council	City of Champaign	Council Chambers	All public comment opportunity
2/27/2016	10am-1pm	GH Leaders Meeting	Fire Station #5	NA	GH Leaders
3/10/2016	5:30 PM	NSAB Program Update	City of Champaign	Council Chambers	All public comment opportunity
3/12/2016	8am-noon	GH Leaders Training	Fire Station #5	NA	GH Leaders (Steering Committee and Sector Leaders)
3/14-4/13 2016	N/A	Open Public Comment Period	N/A	N/A	All public
3/21/2016	6-8 pm	GH Community Meeting	Garden Hills Elementary School	All	Garden Hills Residents
TBD		Douglass Annex Lunch			
TBD		Mittendorf Group			
4/5/2016	7-pm,	Public Hearing and Council Study session	City of Champaign	Council Chambers	All call public comment opportunity
5/3/2016	7 pm	Regular City Council	City of Champaign	Council Chambers	Council Adoption of FY 2016/17 AAP

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	643,164	20,000	0	663,164	\$2,400,0000	Prior year grant (FY 15/16) anticipated to be drawn in FY 16/17); Program Income is from repaid home rehab loans.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Section 108	public - federal	Acquisition Housing Other	1,609,758	0	0	1,609,758	2,131,935	The Section 108 loan of \$3,524,000 was approved in 2014 for the purpose of carrying out the Phase I activities (acquisition, relocation and clearance) in Bristol Place for the Phase II (redevelopment) of affordable housing, community center/fire substation and park space.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will use the federal Community Development Block Grant (CDBG) entitlement grant, the Urbana HOME Consortium HOME Investment Partnership Program (HOME) subrecipient grant, local utility tax funds and urban development action grant loan repayment funds to complete the various projects identified in the Consolidated Plan. The City will also utilize the approved Section 108 loan proceeds to complete the Bristol Place Phase I redevelopment (acquisition, relocation and demolition).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City is acquiring property for the Bristol Place redevelopment and will work, in partnership with the local Housing Authority of Champaign County, to select a developer early in this Consolidated Plan process to complete Phase II: redevelopment of affordable and market rate housing.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide decent affordable housing for low/mod	2015	2019	Affordable Housing	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area	Affordable Housing	CDBG: \$440,166 Section 108: \$936,699	Household Housing Unit Homeowner Housing Rehabilitated: 32 Household Housing Unit Other: 20 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Public services to address community needs	2015	2019	Non-Housing Community Development	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area	Public Services	CDBG: \$96,475	Public service activities other than Low/Moderate Income Housing Benefit: 175 Persons Assisted
3	Eliminate blighting conditions in neighborhoods	2015	2019	Non-Housing Community Development	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area	Eliminate Slum/Blight	CDBG: \$160,187 Section 108: \$791,379	Buildings Demolished: 30 Buildings Housing Code Enforcement/Foreclosed Property Care: 200 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Planning and Administration	2015	2019	Planning and Admin	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area	Homelessness Affordable Housing Public Services Eliminate Slum/Blight Public Facilities and Public Infrastructure Economic Development	CDBG: \$128,633 Section 108: \$0	Other: 1 Other

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Provide decent affordable housing for low/mod
	Goal Description	To acquire and/or rehabilitate housing for low- to moderate-income households in Champaign.
2	Goal Name	Public services to address community needs
	Goal Description	The goal is to provide suitable educational, recreational and vocational training/opportunities to youth between the ages of 5-18. For younger youth (5-12), this may allow a parent(s) to work during the day while the children are at a safe summer day camp. For other youth, year-round activities should improve attendance and GPA for youth participating in a variety of programs. Public service activities are carried out by the CommUnity Matters partners: Unit 4 School District, Champaign Park District, LifeLine Champaign, Inc, and Don Moyer Boys & Girls Club. These agencies provide services to at-risk youth living in the targeted neighborhoods (Beardsley Park, Bristol Park, Garden Hills) and other low-income neighborhoods: Douglass Park, Garden Lane
3	Goal Name	Eliminate blighting conditions in neighborhoods
	Goal Description	Code Enforcement in Beardsley Park, Bristol Park and Garden Hills neighborhoods Accessory Structure Demolition (ASD: dilapidated sheds, fences, detached garages, etc) citywide Demolition in Bristol Place after property acquisition and in preparation of the Bristol Place redevelopment
4	Goal Name	Planning and Administration
	Goal Description	Activities to carry out the planning and administration of the federal grants.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

Projects for FY 2015-16

#	Project Name
1	16/17 CommUnity Matters
2	16/17 Emergency Repair Program
3	16/17 Home Accessibility Retrofit Program (HARP)
4	16/17 Bristol Place Phase I Redevelopment
5	16/17 Project Delivery
6	16/17 Disposition
7	16/17 Admin/Program Management
8	16/17 Senior Home Repair
9	16/17 Expenses Tied to Rehab
10	16/17 Lead-Based Paint
11	16/17 Relocation
12	16/17 Accessory Structure Demolition
13	16/17 Maintenance of City Owned Properties

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Champaign is working to address housing and quality of life issues in neighborhoods, particularly low-income areas of the City and neighborhoods with action plans or neighborhood plans. Resources are targeted to these areas first and then other services are available for emergency, accessibility and youth programming as available.

AP-38 Project Summary

Project Summary Information

1	Project Name	16/17 CommUnity Matters
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Public services to address community needs
	Needs Addressed	Public Services
	Funding	CDBG: \$96,475
	Description	Provision of youth programming to low- to moderate-income youth from primarily targeted neighborhoods (Beardsley Park, Bristol Park, Douglass Park, Garden Lane and Garden Hills).
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
Planned Activities	Operation Hope, Park District Summer Day Camp and Special Events, Don Moyer Boys and Girls Club Teen Night, Life Line Champaign Inc Summer Day Camp	
2	Project Name	16/17 Emergency Repair Program
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area

	Goals Supported	Provide decent affordable housing for low/mod
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$100,933
	Description	Repair of life-safety, structural or severe code deficiencies that may prevent the household from remaining in the housing unit.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	emergency repair on owner-occupied homes (at or below 80% MFI)
3	Project Name	16/17 Home Accessibility Retrofit Program (HARP)
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$30,160
	Description	Addressing accessibility concerns for the household so that all residents and visiting family members can access the home appropriately.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	Home accessibility to owner-occupied or rental units for households \leq 80% MFI
4	Project Name	16/17 Bristol Place Phase I Redevelopment
	Target Area	Bristol Park Neighborhood Plan area
	Goals Supported	Provide decent affordable housing for low/mod Eliminate blighting conditions in neighborhoods
	Needs Addressed	Affordable Housing Eliminate Slum/Blight
	Funding	Section 108: \$1,609,758
	Description	Acquisition, Relocation and Demolition of Bristol Place properties
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	acquisition, relocation and demolition of properties, including blighted properties, to complete Phase I in order to begin Phase II, which is the construction of primarily affordable housing with some market rate housing
5	Project Name	16/17 Project Delivery
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod

	Needs Addressed	Affordable Housing Eliminate Slum/Blight Public Services
	Funding	CDBG: \$358,212
	Description	Costs associated with carrying out the work of the Consolidated Plan activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Delivery of services may include: rehabilitation of housing units; provision of acquisition, relocation and demolition of Bristol Place redevelopment; construction of new housing
6	Project Name	16/17 Disposition
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod
	Needs Addressed	Affordable Housing Eliminate Slum/Blight
	Funding	CDBG: \$2,000
	Description	Costs Associated with the disposition of city-owned properties.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Disposing of property to housing developers for the purpose of creating affordable housing.
7	Project Name	16/17 Admin/Program Management
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod Eliminate blighting conditions in neighborhoods Public services to address community needs
	Needs Addressed	Homelessness Affordable Housing Eliminate Slum/Blight Public Services Public Facilities and Public Infrastructure Economic Development
	Funding	CDBG: \$128,633
	Description	Salaries and related costs, other administrative expenses.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	N/A
8	Project Name	16/17 Senior Home Repair
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$30,000
	Description	Provides minor home repair assistance to elderly and/or disabled households to allow owner-occupants to remain in independent living situations for as long as possible.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Minor home repairs carried for seniors and/or persons with disabilities in order to allow them to stay in their home.
9	Project Name	16/17 Expenses Tied to Rehab
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$9,000

	Description	Cost of Rehab Programs: title work, appraisals, credit reports, recording fees, etc.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Housing repair (emergency for owner-occupied households, accessibility for owner-occupied or rental)
10	Project Name	16/17 Lead-Based Paint
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$9,000
	Description	Equipment, supplies and testing expenses associated with the removal of lead-based paint hazards in residential units.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Emergency, home accessibility or neighborhood revitalization activities that incur lead costs.
11	Project Name	16/17 Relocation

	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Provide decent affordable housing for low/mod
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$4,000
	Description	Relocation assistance is provided to households that must relocate due to unsafe housing conditions. Much of the relocation assistance provided is on a temporary basis to protect a family from lead paint hazards during rehab work or lead paint hazard remediation.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Relocation as needed when rehabilitation work requires families to be temporarily displaced.
12	Project Name	16/17 Accessory Structure Demolition
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Eliminate blighting conditions in neighborhoods
	Needs Addressed	Eliminate Slum/Blight
	Funding	CDBG: \$10,000
	Description	Eliminate blighted garages, sheds and fences from low-income, owner occupied properties.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Removal of dilapidated fences, sheds, decks and/or detached garages.
13	Project Name	16/17 Maintenance of City Owned Properties
	Target Area	Bristol Park Neighborhood Plan area Garden Hills United Neighborhood Association Action Plan Beardsley Park Neighborhood Improvement Plan Area
	Goals Supported	Eliminate blighting conditions in neighborhoods
	Needs Addressed	Eliminate Slum/Blight
	Funding	CDBG: \$0
	Description	Maintain city owned properties via lawn care, trash removal, and snow removal
	Target Date	June 30, 2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Beardsley Park

Bristol Park, particularly Bristol Place redevelopment

Garden Hills

Geographic Distribution

Target Area	Percentage of Funds
Bristol Park Neighborhood Plan area	75
Garden Hills United Neighborhood Association Action Plan	20
Beardsley Park Neighborhood Improvement Plan Area	5

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The limited resources but concentrated neighborhood wellness challenges led to the creation of targeted neighborhoods. Public safety, housing and land use are some of the areas that are highlighted in the Beardsley Park Neighborhood Improvement Plan, the Bristol Park Neighborhood Plan and the Garden Hills neighborhood action plan. The City realizes impact occurs when investment leads to change in housing conditions, property values, crime statistics and resident satisfaction. By leading the example of this impact in targeted areas that have some of the greatest challenges, the City will work to improve the quality of life for all residents.

Discussion

The Bristol Park area receives a substantial portion of the federal funding due to the Bristol Place redevelopment project (Phase I - acquisition, relocation and clearance) that is currently underway and projected to be completed in 2019.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The previous lack of landlord participation in the rental rehabilitation program will be addressed during FY 2016/17 in two ways: a pilot rental rehabilitation program with non-federal funding (private activity bond allocation) is being explored and neighborhood action planning in the Garden Hills neighborhood is leading to landlord and resident discussions on how to address blight in this neighborhood.

Actions planned to foster and maintain affordable housing

The City's Bristol Place redevelopment is underway at the time of this Consolidated Plan period and is anticipated to be completed near the end of this Consolidated Plan period (2019). This project will not only remove blighted, frequently unaffordable housing, but will also double the number of housing units with the new development that will meet the local housing code and provide a variety of affordability/price points.

In addition, as a member of the Urbana HOME Consortium, the City of Champaign will continue to commit HOME funds and seek additional resources to address the large gap in affordable rental units and subsidies.

Finally, the City is committed to continuing to offer resources, particularly in targeted neighborhoods, to encourage and help maintain affordable, decent, safe and accessible home ownership.

Actions planned to reduce lead-based paint hazards

The City will continue to attend educational workshops, collaborate with other units of local government and connect contractors with educational opportunities. The City will also continue to assess and monitor all rehabilitation sites.

Actions planned to reduce the number of poverty-level families

The City's case management, demolition procurement and maintenance of city-owned property efforts in the Bristol Place redevelopment will serve as a model in ensuring access to services for families living in targeted (low income, high minority concentration, for example) areas.

Actions planned to develop institutional structure

Because many of the clients served through Champaign Neighborhood Services programs are also assisted by other social service agencies, the City maintains a good network of communication and

referral with these other entities. Frequently, an individual who is receiving home retrofitting from the City of Champaign, for example, might also benefit from utility assistance or weatherization modifications to their home from the Champaign County Regional Planning Commission. Staff from the local partners frequently refer clients to one another in order to best meet the needs of the citizen or household.

Because the City of Champaign receives HOME funding through a consortium arrangement with the City of Urbana and Champaign County, staffs from these agencies will meet quarterly during this Consolidated Plan period to share information and keep informed about HOME related issues. Champaign staff also continues to host and participate in the monthly Community Reinvestment Group meetings to discuss how to increase low/moderate income home buying opportunities and how to reduce the barriers to homeownership, particularly for minority and lower income households. Finally, City staff continue to serve on the Council of Service Providers to the Homeless and the Continuum of Care in order to assess the homeless needs of Champaign County and collaborate on homeless programs.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to coordinate efforts with the other agencies that were involved in this document preparation process throughout the five-year duration of the plan. Staff members from the City of Champaign participate in committees that discuss issues related to non-profit agency funding, the homeless continuum of care, financial literacy, low/moderate income mortgage lending, basic needs (including health care) of the low-income population, and public housing. During the prior Consolidated Plan period, the City allocated local resources to help establish the Continuum of Care's centralized intake /coordinated assessment tool to help implement the required HEARTH Act. This will ensure "no wrong door" for persons experiencing homelessness or at risk of becoming homeless through information sharing amongst service providers as appropriate. In addition, improved data collection will assist not only the Continuum of Care but also the Urbana HOME Consortium members to prioritize programs and funding with the needs that frequently outpace available resources.

The City will continue to meet with the Housing Authority of Champaign County on a quarterly basis (minimum) to discuss local housing needs, trends and opportunities. Due to the partnership on the Bristol Place redevelopment, it is anticipated the City and Housing Authority of Champaign County may meet more frequently during this Consolidated Plan period.

Discussion

The City will realize success with many of these goals through collaboration with the residents, funders and service providers.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	1,609,758
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	1,609,758

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	75.00%

Discussion

In June 2014, the City of Champaign received approval of a Section 108 loan in the amount of \$3,524,000 for the Bristol Place Phase I (acquisition, relocation and demolition) activities. During FY 2016/17, the City of Champaign anticipates drawing \$1,609,758 of the Section 108 proceeds for these Bristol Place Phase I activities.

FY 2016/17 Annual Action Plan

Citizen Participation Plan

This attachment directs activities outlined in Section PR-15 of the Annual Action Plan.

**Citizen Participation Plan
for
The Community Development Block Grant Program and
The HOME Investment Partnership Program**

A component of the City of Champaign Consolidated Plan

The Citizen Participation Plan is required by the U.S. Department of Housing and Urban Development (HUD) as a companion to the Consolidated Plan. The Citizen Participation Plan provides for and encourages citizen participation, emphasizing the involvement of low-, very low-, and extremely low-income residents in assessing community needs and determining how housing and community development funds should be spent to address them.

A. STANDARDS OF PARTICIPATION

The City of Champaign shall provide a meaningful process of citizen participation at the community-wide level with regard to the preparation and submission of the Consolidated Plan. The process shall meet the following standards:

1. All aspects of citizen participation shall be conducted in an open manner giving ample notice to those wishing to participate. All meetings will be held in areas providing easy access to all interested persons.
2. Appropriate actions shall be taken to encourage the participation of all its residents, including minorities and non-English speaking persons, as well as persons with mobility, visual, or hearing impairments in all stages of the process.
3. Neighborhood groups and organizations shall be encouraged to participate in the analysis of affordable housing and community development needs and in the development of strategies to address the identified needs. All interested organizations and neighborhood groups shall be given the opportunity for input at all stages in the Consolidated Planning process.
4. Through the use of newspapers, newsletters, flyers, and area meetings, all Champaign residents will be provided information on plans and programs, and will be given the opportunity for comment and feedback.
5. Low- and moderate-income residents and citizens residing in the low/moderate-income Target Areas will be especially encouraged to present their views and proposals regarding all affordable housing and community development programs covered by the Consolidated Plan. Likewise, extra effort shall be made to encourage the participation of residents of Restoration and Preservation neighborhoods (as designated in the City's Neighborhood Wellness Plan) and residents of public and assisted housing (including Section 8 tenants) in the development of neighborhood improvement strategies.

B. ACCESS TO INFORMATION

The City of Champaign shall provide full public access to program information and allow opportunity for citizen review and comment on proposed submissions to HUD as a part of the Consolidated Plan process. The City shall make special effort to provide information to low- and moderate-income residents, individuals residing in lower income, blighted neighborhoods, residents of public and assisted housing, and residents of Restoration and Preservation neighborhoods as designated in the Neighborhood Wellness Plan.

1. At the time that the City of Champaign begins its Consolidated Plan or Annual Action Plan process for the next year, the following program information shall be provided:
 - a. The total amount of funding available to the City of Champaign for the program year.
 - b. The estimated amount proposed to benefit moderate-, low-, and very low-income residents.
 - c. The jurisdiction's plans to minimize displacement and assist those displaced as a result of any proposed actions.
 - d. The kind of activities for which the funds may be expended and how they were used the previous year.
 - e. The process to be followed in preparing and approving the application and the schedule of meetings and hearings.
 - f. The role of citizens as stated in this plan.
 - g. A summary of other important program requirements.
2. The City of Champaign shall provide full and timely disclosure of its program records and information during regular office hours (8:00 a.m. – 5:00 p.m.) Monday through Friday in the Neighborhood Services Department, 102 North Neil Street on the first floor of the City Building. Documents relative to the program may also be found in the Champaign Public Library.

C. PUBLISHING THE CONSOLIDATED PLAN

1. A summary of the Consolidated Plan, and all annual updates to the plan, will be published in the *Champaign-Urbana News-Gazette*, at least 30 days prior to submission of the plan to HUD, to allow for citizens to review and comment on proposed activities. Copies of the entire plan shall be made available to interested persons at no charge. Copies can be obtained at the City's Neighborhood Services Department.
2. The City of Champaign shall also make copies of the Citizen Participation Plan, the Consolidated Plan, the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), and any other federally mandated report available for review, at no charge, in such convenient locations as the City Building, the Champaign Public Library, the Douglass Branch Library, and the University Illinois Library, all of which are conveniently located for persons affected by the program.

D. PUBLIC INPUT MEETINGS

Public Input Meetings will be held to obtain citizen views and comments at the early stages of the development process for the Consolidated Plan. Neighborhood Services staff will hold a minimum of four neighborhood input meetings in participation with local neighborhood groups. These will be targeted in the City's low/moderate-income areas and/or Restoration/Preservation neighborhoods. In addition, the Neighborhood Services Advisory Board will hold one public input meeting at the City building to formally hear funding proposals and to solicit public comment.

E. PUBLIC HEARINGS

During the Consolidated Planning process, the City of Champaign will hold two public hearings. One will be held by the Neighborhood Services Advisory Board, early in the planning process, to obtain comments and views on housing and community development needs and strategies. The second public hearing will be held by City Council to obtain citizen comments and views of the proposed final draft of the Consolidated Plan. The hearings will be held at 5:30 and 7:00 p.m., respectively, in the City Council chambers, City Building, 102 N. Neil Street, Champaign, Illinois. A summary of comments and City responses will be included with the final plan submission to HUD.

F. NON-ENGLISH SPEAKING PERSONS

Arrangements will be made to ensure that a Spanish-speaking person will be present at all public meetings and hearings to provide interpreter services with at least 48 hours notice. For languages other than Spanish, slightly more notice may be required so that arrangements can be made to provide language interpretation services.

G. ACCESSIBILITY

The Public Input Meetings and Public Hearings will be held in accessible buildings. Special arrangements will be made to assist all persons with disabilities. With prior notice, sign language interpreters can be provided for the hearing impaired.

H. NOTICES

All public meetings and public hearings will be published in the *Champaign-Urbana News-Gazette*, City of Champaign website, and/or public cable access channel CGTV at least 14 days in advance of the meeting. Each notice will include a statement that anyone requiring special accommodations at a meeting can call the Neighborhood Services Department at least 48 hours in advance of the meeting. All reasonable accommodations will be provided.

The notice will be published in the non-legal section of the newspaper. Notices may also be published in minority and non-English language newspapers (if existing) of general circulation. Other methods that may be used to notify the public of upcoming meetings will be flyers, radio, television, newsletters, City website and press releases. Notices of public meetings will be posted at public housing complexes.

Additional notices shall include, but not be limited to: Submission of the Consolidated Plan; Request for Release of Funds; submission of the Consolidated Annual Performance and Evaluation Report (CAPER); and Completion of an Environmental Review.

Notices will include the dates, time, location and purpose of all input meetings and public hearings. The public notices of the Consolidated Plan/Annual Action Plan public hearings shall include the following information.

- the amount of CDBG and HOME funds available to the City and Home Consortium members for community development and affordable housing activities, including the annual grant, program, and miscellaneous funds
- the eligible activities that may be undertaken with CDBG and HOME funds and examples of activities previously funded through these programs
- the process for developing and approving the Consolidated Plan/Annual Action Plan, including a schedule of meetings and hearings
- the role of citizens in development of the Consolidated Plan/Annual Action Plan, where and how additional information and documents can be accessed

Whenever a significant number of low- and moderate-income persons and residents of blighted neighborhoods speak and read a primary language other than English, the City of Champaign shall provide that all notices of public hearings and summaries of basic information be produced in such language or languages.

I. SUBMISSION OF VIEWS AND PROPOSALS

The City of Champaign shall provide for and encourage the submission of proposals, points of views, and comments regarding the use of CDBG, HOME or other Federal funds, and the Consolidated Plan. These views may be made in the following manner:

1. Directly to City staff or members of the Neighborhood Services Advisory Board and City Council during the planning period prior to public hearings on the Consolidated Plan, by e-mail, postal mail, or in person.
2. At formal public hearings.

Funding requests will be approved by Council approval. The public will be provided prior notice of the availability and process. Notices shall outline the process for applying for CDBG and HOME funds from the City. The City of Champaign will respond to all written comments in the form of a written response. The response will be provided within fifteen days. Oral comments will be responded to by phone when deemed appropriate.

J. TECHNICAL ASSISTANCE

The City of Champaign shall provide technical assistance to low-, very low-, and extremely low-income individuals and groups that request assistance in developing proposals under the consolidated submission. If necessary, technical assistance shall be provided by City staff or special consultant.

K. CONSIDERATION OF OBJECTIONS TO THE CONSOLIDATED PLAN

Persons wishing to object to the approval by HUD of a Consolidated Plan submitted by the City of Champaign, may make such objection to the HUD Field Office, 77 W. Jackson Blvd., Room 2401, Chicago, IL 60602. The HUD office will consider such objections only on the following grounds:

1. if the description of needs and objectives is plainly inconsistent with available facts and data; or
2. if the activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; or
3. if the application does not comply with the requirements of this part or other application law; or
4. if the Plan proposes activities which are otherwise ineligible under 24 CFR 570.

Such objections should include the following:

- Identification of the unmet requirements
- Data upon which the objections are made
- Submission of objections within 30 days of the publication of the notice that the Plan has been submitted. HUD will not approve an application until at least forty-five (45) days after receipt of an application.

Objections should also be made in writing and submitted to the Neighborhood Services Department, 102 N. Neil St., Champaign, IL 61820. The City of Champaign shall make every effort to provide written responses to complaints within 15 working days.

L. COMPLAINTS

Complaints should be made in writing and submitted to the Neighborhood Services Department, 102 N. Neil Street, Champaign, IL 61820. The City of Champaign shall make every effort to provide written responses to complaints within 15 working days.

M. NOTIFICATION OF PLAN AMENDMENTS

Substantial Amendments to the Consolidated Plan. The City of Champaign shall provide for citizen participation in any substantial amendment to an approved Consolidated Plan. An amendment to the Plan is considered substantial if it meets one of the following four criteria.

1. The amendment proposes a strategy not included in the approved Consolidated Plan.
2. The amendment proposes to use either CDBG or HOME funds for one or more activities, which were not approved as part of the Consolidated Plan/Annual Action Plan.
3. The amendment proposes to alter the purpose, location, or class of beneficiaries of activities included in the Consolidated Plan/Annual Action Plan.
4. The amendment proposes to increase expenditures for any activity included in the approved Annual Action Plan by the greater of \$50,000 or 50 percent.

Approval of Amendments to the Consolidated Plan. Substantial amendments to the Consolidated Plan must be approved by action of the City Council. Before final action is taken by City Council on amendments to the plan, citizens shall have a reasonable opportunity to comment on proposed amendments. Notice of any proposed amendment shall be published in the *Champaign-Urbana News-Gazette* at least 30 days prior to final action on the amendment by City Council. If the nature of the amendment requires Council approval, a public hearing will be held on the amendment.

N. REVIEW OF PERFORMANCE REPORTS

The City is required to complete an annual report, entitled the Consolidated Annual Performance and Evaluation Report (CAPER), and submit it to HUD within 90 days after the completion of a program year. The report details the City's use of federal community development funding during the program year. It also identifies the progress being made toward the goals and objectives outlined in the five-year Consolidated Plan. Residents will be given an opportunity to comment on the plan during a 15-day comment period before submission of the document to HUD. Notice of the 15-day comment period will be published in the *Champaign-Urbana News-Gazette*.

O. NEIGHBORHOOD SERVICES DEPARTMENT ADVISORY BOARD

The Neighborhood Services Advisory Board was created by the Champaign City Council and seated in March 1993. The purpose of the Board is to assist in the articulation of citizen concerns and direction for the expenditure of Community Development Block Grant funds, as well as local, state, and other federal funds which become available to the City for improvement of housing and housing opportunities for low- and moderate-income persons. The board has since received Council direction to broaden their responsibility to encompass the activities of the Neighborhood Services Department. Listed below are the

Neighborhood Services Advisory Board bylaws, as found in the Champaign Municipal Code, Chapter 2, Article V, DIVISION 5.5.

***Cross references:** Planning Department § 2-301 et seq.; planning and development, Ch. 26.

Sec. 2-462. Created.

There is hereby created the Neighborhood Services Advisory Board.
(C.B. No. 91-10, § 1, 2-5-91; C.B. No. 95-292, § 1, 11-21-95)

Sec. 2-463. Composition.

The Neighborhood Services Advisory Board shall consist of seven (7) members. Two (2) of the members shall be chosen to represent the Restoration or Preservation planning areas as defined in the city's Neighborhood Wellness Plan and shall be residents of those areas, and five (5) other members shall be city residents chosen at large.

(C.B. No. 91-10, § 1, 2-5-91; C.B. No. 93-31, § 1, 2-16-93; C.B. 95-292, § 1, 11-21-95; C.B. No. 2006-187, § 1, 7-18-06)

Sec. 2-464. Appointment; term; interest; vacancies; organization.

(a) Members of the Neighborhood Services Advisory Board shall be appointed to four-year terms by the Mayor and approved by the City Council. The terms shall be staggered with the planning area representatives plus one (1) at-large representative serving a four-year term beginning in July 2006 and the other four (4) at-large representatives serving a two-year term beginning July 2006 and four-year terms thereafter beginning July 1, 2008. Each member shall have demonstrated interest in working with the issues and concerns of neighborhood wellness. A member having been duly appointed, shall continue to serve after the expiration of his/her term until a successor has been appointed by the Mayor and approved by the City Council. Vacancies on the Board shall be filled for any unexpired term in the same manner as original appointments are made.

(b) The Neighborhood Services Advisory Board at its first regular meeting on or after July of each year, shall elect from its membership a Chair and Vice Chair who shall be responsible for preparing agendas and correspondence for the Board. The Neighborhood Services Director shall be the Secretary of the Board. Records of proceedings shall be kept by the Board and shall be distributed to the Council in a timely manner.

(C.B. No. 91-10, § 1, 2-5-91; C.B. No. 92-23, § 10, 1-21-92; C.B. No. 95-292, § 1, 11-21-95; C.B. No. 98-200, § 1, 7-21-98; C.B. No. 2006-187, § 1, 7-18-06)

Sec. 2-465. Meetings.

The Neighborhood Services Advisory Board shall establish a date, time and place for its regular meetings, which shall be held at least once every quarter of the fiscal year. Board meetings may be called by the Chair or any four (4) members of the Board, provided all members of the Board are notified in writing of the date, time, and place of the meeting, such notification being received at least forty-eight (48) hours prior to the meeting.

(C.B. No. 91-10, § 1, 2-5-91; C.B. No. 95-292, § 1, 11-21-95)

Sec. 2-466. Purpose and duties.

(a) The purpose of the Neighborhood Services Advisory Board is to assist in the articulation of citizen concerns and direction for Neighborhood Wellness and the activities of the Neighborhood Services Department.

(b) The Neighborhood Services Advisory Board shall:

- Hold public hearings and information meetings and make recommendations to the City Council on:
 - The development of the Consolidated Plan to include the community Development Block Grant allocation and the Home Partnership Fund allocation;

-- Other programs and/or applications for local, State, or Federal funding related to the improvement of housing opportunities for low- and moderate-income persons, and community development activities of the Neighborhood Services Department.

- Assist in communicating the purpose, needs and activities of community development and neighborhood wellness efforts.
- Provide opportunities for citizen participation in community development activities.
- Encourage citizens to participate in the development and implementation of neighborhood programs.
- Assist neighborhood volunteers in coordinating neighborhood improvement projects.
- Assess the performance of the Neighborhood Services Department annually program.

(C.B. No. 91-10, § 1, 2-5-91; C.B. No 95-292, § 1, 11-21-95)

Sec. 2-467. Annual report.

The Board shall annually present a written report to the City Council concerning its activities for the prior fiscal year.

(C.B. No. 91-10, § 1, 2-5-91; C.B. No. 95-292, § 1, 11-21-95)

Sec. 2-468. Evaluation.

The City Council shall review the purposes and activities of the Neighborhood Services Advisory Board and the need for the Board at least once every five (5) years. The first evaluation conducted should be approximately one year from the date of the first meeting of the Board.

(C.B. No. 91-10, § 1, 2-5-91; C.B. No. 95-292, § 1, 11-21-95)

Secs. 2-469, 2-470. Reserved.

Section 2-392 of the Municipal Code

Sec. 2-392. Majority vote required; effect of abstention. No City board, committee, or commission shall take any substantive action, including the selection of officers and determinations or decisions with respect to the subject matter of such board, committee, or commission, unless at least a majority of the members authorized to be appointed vote on such action, counting members voting both for and against such action. Any member's vote of "abstain," "pass," "present," or any member's failure to vote shall not have the effect of, or be construed as, a vote for or against the proposition, and such member shall be considered absent for the purposes of determining a quorum with respect to the item under consideration.(C.B. No. 78-181, § 1, 7-18-78; C.B. No. 99-239, § 1, 8-17-99)