

POLICE AND FIRE New Hire Checklist



Employee # [REDACTED]	Position Probationary Police Officer	Department Police
Matthew R. Rush [REDACTED] [REDACTED]	Hire Date 2.8.10	Salary \$ 50,099.81
Home: [REDACTED]	Supervisor Tod Myers	Start/Time 8:00 am.
Cell: [REDACTED]	SSN [REDACTED]	Date of Birth [REDACTED]
Email: [REDACTED]		

Offer Letter Mail Date 1.26.10	PSD/Orientation 2.8.10/9am
---------------------------------------	-----------------------------------

Benefits Packet Mail Date	CMO/Orientation 2.8.10/130pm
----------------------------------	-------------------------------------

Post Offer Psych Scheduled 1.29.10/9am (Call Campion 356.9922)	Physical Scheduled 1/28.10 830am (Call Carle Occupational Medicine 383.3077)
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Labor Agreement FOP

IT/INFO - Yes

ID Card

Name Tag

Orientation Checklist Yes

Keys

City Orientation



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PERSONNEL ACTION FORM

Name	RUSH, MATTHEW	Effective Date	8/8/2014
Department	POLICE	Seniority Date	
Employee No.	[REDACTED]	Position Date	
Position	POLICE OFFICER	Bargaining Unit	

Type of Change:

Description: SEPARATION - DISMISSAL

Position Information

Current Position: POLICE OFFICER
Current Department: POLICE

New Position: NONE
New Department: NONE

Pay Information

Current Step: N/A

New Step: N/A

Current Hourly Rate: N/A

New Hourly Rate: N/A

Retro Pay? NO

Date: 8/14/2014

Authorized by:

Human Resources Director

Department

CHIEF COBB

DEPARTMENT PLEASE SIGN AND ROUTE BACK TO HR - DO NOT SEND TO CM'S OFFICE

Routing: Original
Department
Human Resources
Payroll



City of
CHAMPAIGN

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TO: Matt Rush
Police

FROM: Chris Bezruki, HR Director

DATE: December 18, 2012

SUBJECT: 2012/2013 Fiscal Year Increase

Thank you for your service to our community. The City and the Fraternal Order of Police recently finalized contract negotiations, resulting in approved salary increases for the 2012/2013 fiscal year. The pay increase will be retroactive to July 1, 2012.

Your new annual salary will be \$57,608.72 (\$27.6965/hour).

This increase will appear on the December 21, 2012 paycheck. Please verify your paycheck amount and call Sandy Fellers in the Human Resources Department at extension 8770 if you have any questions.

Thank you.



City of
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TO: RUSH, MATTHEW R
POLICE

FROM: Chris Bezruki, HR Director

DATE: January 3, 2012

SUBJECT: 2012 Contract Salary Increase

We recognize that your work for our community makes a difference during these difficult economic times and we thank you for your service to the City of Champaign. Although this year's budget required many reductions, the contract salary increase of 1% effective January 2, 2012 was approved. This pay increase will appear on your January 20, 2012 paycheck.

Your new annual salary will be \$56,479.072 (\$27.1534/hour).

Please verify your paycheck amount and call Amanda Farthing, HR Specialist, at extension 8770 if you have any questions.

Thank you.



City of
CHAMPAIGN

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PERSONNEL ACTION FORM

Name	MATTHEW RUSH	Effective Date	8/8/2011
Department	POL	Seniority Date	2/8/2010
EE#	██████████	Position Date	8/8/2011
Position	POL OFF-08		
Date of Birth	██████████	Bargaining Unit	POLICE

Type of Change 223
 Description PROBATIONARY INCREASE

Position Change

Previous Position PROB PO-05 New Position POL OFF-08
 Previous Dept POL New Dept POL

Pay Change

Merit _____ Probationary 18 MONTH* _____ Longevity _____
 Previous Step C05 1 New Step C15 1
 Previous Hourly Rate \$ 24.6934 New Hourly Rate \$ 26.8845

Retro Pay Y___ N_X__

*Probation extended by Chief Finney

Prepared by: A Farthing Date 08/9/2011

Human Resources Director *CB*

Department Head _____

City Manager _____

[Handwritten Signature]

- Routing:
 Original
 Employee
 Department
 Human Resources
 Payroll



Employee Profile

Next Screen

Employee # * Main * Pay FTE 1.000

Next

Position POL OFF-08 POLICE OFFICER

Leave Accrual

Month/Year RUSH, MATTHEW R

Previous Name

Address

Postal Code Country USA County

Work Phone

Salary: C15 1 0

Matrix 2,150.76+ Annual 55,919.76+

Rate 26.8845+ Hours 80.0000+

SSN

Location 807

Bargaining Unit POLICE

Cost Center 08007

# of Positions	1	Total Pay	1.000
Position Date	08/08/2011	FTE	
WC #	7720	Status	A
Gender	M	Ethnic	B
Marital	S	Disabled	
Hire	02/08/2010	Veteran	
Offer			
Board			
Seniority	02/08/2010	Reason	223
Promotion	08/08/11	Reason	
Term			
NOD	X		

As of	08/31/2011	Leave:		Balance
Sick		Sick	3.6900+H	
Vacation		Vacation	3.6900+H	
Comp Time		Comp Time	3.7500+	
			YTD	Balance
			24.7500+	111.1600+
			21.7500+	107.4100+
			12.2500+	1.7500+



Employee Profile

Employee

Next

Position

Accrual

Month/Year

Name

Previous

Address

Postal Code

Work Phone

Salary:

Matrix

Rate

SSN

Location

Bargaining Unit

Cost Center

RUSH, MATTHEW R.

[REDACTED]

[REDACTED]

[REDACTED]

Country USA

County [REDACTED]

DOB [REDACTED]

C05 1 0

1,975.47+ Annual

24.6934+ Hours

51,362.22+

80.0000+

[REDACTED]

:807

POLICE

08007

PROB PO-05 PROBATIONARY POLICE OFFICER

* Main * Pay FTE 1.000

MM/CCYY

of Positions 1

Position Date 02/08/2010

Total Pay FTE 1.000

WC # 7720

Gender M

Marital S

Hire 02/08/2010

Offer

Board

Seniority 02/08/2010

Promotion

Term

NOD X

Status A

Ethnic B

Disabled

Veteran

Reason

Reason

As of 08/31/2011

Leave:

Sick

Vacation

Comp Time

Ineligible

Balance

Balance

Accrued

YTD

Used YTD

Balance

YTD

Balance

OK

8/8/2011

Police Officer

015-1-0

26.8848

POL OFF-08



Promotions and Transfers

Next Screen

Employee

Authorization Code

Effective Date

Transaction Type

Next Trans #

Name RUSH, MATTHEW R
 Name AMANDA FARTHING

TE - Terminate DE - Demotion -
 PR - Promotion VA -
 TR - Transfer Xc - Assign

Excel	Copy	Paste	Delete	Print	Save	Restore	Search
TYPE	DATE	QUANTITY	NEW POSITION	REASON	DESCRIPTION		
AS	02/08/2010		PROB PO-05	F	100 NEW HIRE-PERMANENT FULL-TIME		
PR	06/08/2011		PROB PO-05	F	223 PROBATIONARY INCREASE		
A					D		
A					D		
A					D		
A					D		
A					D		
A					D		
A					D		

Field Training and Evaluation

Memorandum

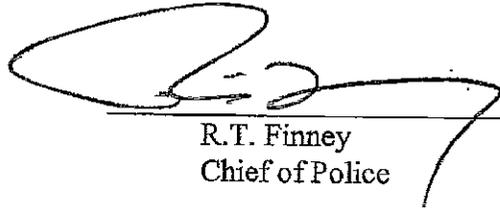
To: Police and Fire Commission

From: Chief R.T. Finney

Date: 8/4/2011

Re: Officer Matt Rush #7114

Probationary Police Officer Rush has completed all of the requirements of the Champaign Police Department Field Training Program. Officer Rush has successfully completed all requirements of the probationary period of the Champaign Police Department and I would recommend that he be moved to Class "A" status.



R.T. Finney
Chief of Police

Field Training and Evaluation

To: Chief R.T. Finney

From: Lt. Michael Paulus, Field Training Commander

Date: 8/3/11

Re: Field Training Board, End of Probation Employee Status Recommendation
Officer Matt Rush

A Field Training Board met 8/3/11 at 1300 hours to review the end of probation status of Officer Rush #7114.

Officer Rush has successfully completed all of the requirements for the Field Training and Evaluation program. The board unanimously recommended class A status for Officer Rush. Officer Rush's end of probation date is August 8, 2011.

The next Police and Fire Commission Board meeting is August 22, 2011.

Respectfully submitted,

By Direction,

Sgt. Tod Myers

Field Training Coordinator

C:

D. C. Murphy

File copy



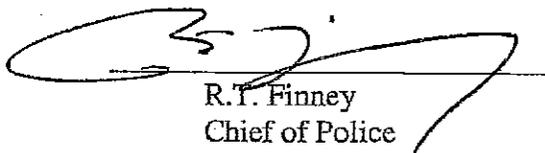
Police Department • 82 E. University Avenue • Champaign IL 61820 • (217) 403-6981 • fax (217) 403-6924 • www.ci.champaign.il.us

To: Recruit Officer Matt Rush, #7114
From: Chief Finney
Date: April 21, 2011
Re: Extension of Probation

A Field Training Command review was completed on April 21, 2011 to review your performance and make recommendations as to your probation status. I have reviewed the information presented to me and also considered the recommendations made by the Field Training Command. I have decided that due to performance based issues your probation will be extended for a period of 90 days, from May 8, 2011 to August 8, 2011.

During this time you will continue to be evaluated by the field training cadre and shift supervisors and may be re-assigned to any shift or district to facilitate your training. You will be required to participate in any training plans that are deemed appropriate by the field training cadre to assist you in successfully completing the probationary period. The Field Training Commander reserves the right to convene a review board at any time to review your progress and make recommendations regarding your employment status.

The Champaign Police Department is committed to providing you the training necessary to assist you in completing your probationary period. I would encourage you to take this probationary extension seriously and make the commitment to do whatever is necessary to improve your performance and successfully complete your probationary period.



R.T. Finney
Chief of Police

Cc: D.C. Murphy
Lt. Paulus
Sgt. Myers
Fiscal
Personnel Department
Shift Jacket



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TO: Matt Rush
POLICE

FROM: Chris Bezruki, HR Director

DATE: July 11, 2011

SUBJECT: 2011/2012 Fiscal Year Salary Increase

We recognize that your work for our community makes a difference during these difficult economic times and we thank you for your service to the City of Champaign. Although this year's budget required many reductions, the fiscal year salary increase of .5% effective July 3, 2011 and 1% effective July 4, 2011 was approved. This pay increase will appear on your July 22, 2011 paycheck.

Your new annual salary will be \$51,362.3258 (\$24.6934/hour).

Please verify your paycheck amount and call Connie Aldrich, HR Technician, at extension 8770 if you have any questions.

Thank you.



Promotions and Transfers

Ne:
S

Employee Name RUSH, MATTHEW R
 # Effective TE - Terminate DE - Demotion
 Date PR - Promotion VA - Vacate
 Transaction Type TR - Transfer AS - Assign
 Next Trans #
 Authorization Code Name CONNIE ALDRICH

Action	Type	Date	NP Type	New Position	NP Type	Reason
1	AS	02/08/2010		PROB PO-05	F	100 NEW HIRE-PERMANENT FULL-TIME
2	A					0
3	A					0
4	A					0
5	A					0
6	A					0
7	A					0
8	A					0
9	A					0
10	A					0
11	A					0
12	A					0



Employee Profile

No:
S

Employee #

Next

Position

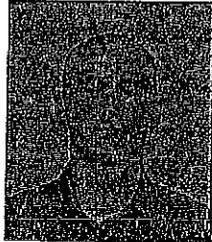
Leave Accrual

[REDACTED]	PROB PO-05 . PROBATIONARY POLICE OFFICER	* Main * Pay FTE
[REDACTED]	MM/CCYY	

Month/Year	RUSH, MATTHEW R			# of Positions	1	Total Pay
Name				Position Date	02/08/2010	FTE
Previous Address	[REDACTED]			WC #	7720	S
Postal Code	62033	Country	USA	County		E
Work Phone		DOB	[REDACTED]	Marital	S	D
Salary:	C05	1	0	Hire	02/08/2010	V
Matrix	1,926.91+	Annual	50,099.66+	Offer		
Rate	24.0864+	Hours	80.0000+	Board		
SSN	[REDACTED]			Seniority	02/08/2010	
Location	807			Promotion		R
Bargaining Unit	POLICE			Term		R
Cost Center	08007			NOD		

As of	02/28/2010	Leave:	Hrs / Day	Accrual Rate	Accrued YTD	Used YTD
		Sick		3.6900+H		
		Vacation	H	3.6900+H		
		Comp Time	H			

Sick Vacation: Ineligible Balance



Matthew R. Rush
Probationary Police Officer
Police Department
Employee [REDACTED]



Prob 70-05

EMPLOYEE BENEFIT ENROLLMENT/CHANGE FORM

EMPLOYEE NAME Matthew R. Rush DEPARTMENT Police

EE NUMBER [REDACTED] SS# [REDACTED]

ACTION
 NEW HIRE CHANGE RESIGNATION/RETIREMENT
EFFECTIVE DATE 2/8/10

INSURANCE HEALTH

FAMILY
OF DEPENDENTS (CIRCLE ONE) 1 2 3 4 5 6 7 OTHER

SINGLE
 PART TIME EMPLOYEE

CANCEL COVERAGE (CANCEL DEDUCTIONS)

EFFECTIVE DATE 2/8/10

CARRIER AND PLAN SELECTED:
HEALTH ALLIANCE HMO PPO
PERSONAL CARE HMO PPO

*fol ~ 25.00 mo
FHS
Dir Rep
Calk*

NOTE: _____

125 PLAN ELECTED YES NO

DENTAL/VISION FAMILY
 SINGLE *VSP ✓ Network Dental ✓*
 CANCEL COVERAGE (CANCEL DEDUCTIONS)

EFFECTIVE DATE 4-1-10

NOTE: _____

125 PLAN ELECTED YES NO

LIFE EMPLOYER PAID AMOUNT \$ 20,000
EE PAID AMOUNT:
 DEPENDENT COVERAGE
 \$4,000 SUPPLEMENTAL COVERAGE
 \$ _____ OPTIONAL COVERAGE (\$ _____ PER MONTH)

EFFECTIVE DATE 2/8/10

NOTE: _____

UNION DUES: FOP IAFF AFSCME PL&PF
FULL FAIR SHARE *# 48.00 Union dues*

PERSONAL DAYS 24 hrs 7/1/10 SICK LEAVE 36 hrs per pay
VACATION 3.69 hrs per pay COMP TIME 11 hrs 20 hrs

SAVINGS BOND DEDUCTIONS _____

ADDRESS CHANGE _____ PHONE # _____

OTHER _____ CC: Payroll/File/Book _____

PREPARED BY: C. [Signature] DATE: 2/11/10 2/8/10

Connie Aldrich - Re: New Employee #Matt Rush

From: Teri Weerns
To: Kathryn Coffey; Shannon Myers
Date: 1/20/2010 8:54 AM
Subject: Re: New Employee #Matt Rush
CC: Heather Watson

Employee ██████ Matt Rush, should go into cost center 08007, location 807. Thanks!

>>> Shannon Myers 1/19/2010 10:40 AM >>>
4172

>>> Kathryn Coffey 1/19/2010 10:34 AM >>>
Yep!

Matt R. Rush
Probationary Police Officer
Tod Myers, supervisor
Start Date: Feb 8

Thanks!

Kathryn W. Coffey
City of Champaign Human Resources Department 102 North Neil Street
Champaign IL 61820
217.403.8772 or Fax 217.403.8780
kathryn.coffey@ci.champaign.il.us
www.ci.champaign.il.us

>>> On 1/19/2010 at 9:08 AM, in message <4B557640.7885.00EA.0@ci.champaign.il.us>, Daphne Greaves wrote:

Hi Kathy,
Do you also have info on another officer.. Matthew Rush starting that same date?
Thanks
Daphne

>>> Kathryn Coffey 1/11/2010 4:06 PM >>>
Probationary Police Officer
Chad A. Tennill
Supervisor: Jim Clark
Start Date: 2/8/10

Thanks!

Kathryn W. Coffey
City of Champaign Human Resources Department 102 North Neil Street
Champaign IL 61820
217.403.8772 or Fax 217.403.8780
kathryn.coffey@ci.champaign.il.us
www.ci.champaign.il.us

**AUTHORIZATION FOR PAYROLL DEDUCTION
DEDUCTION OF UNION DUES, FAIR SHARE, OR MONTHLY SERVICE FEES**

**AFSCME, FIRE (IAFF), POLICE (FOP), AND UNITED ASSOCIATION OF PLUMBERS
AND PIPEFITTERS EMPLOYEES**

EMPLOYEE NAME: Matt Park

DEPARTMENT: Champaign Police UNION AFFILIATION: _____

EFFECTIVE immediately, I authorize the City of Champaign to deduct from my earnings each month one of the following: (check one)

American Federation of State, County and Municipal Employees (AFSCME)

AFL-CIO Illinois Council 31

Regular Monthly Dues of Champaign Local No. 1960 of the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME Union)

Fair Share Fee of Champaign Local No. 1960 of the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME Union)

International Association of Fire Fighters (IAFF) Local No. 1260

Regular Monthly Dues of Champaign Local No. 1260 of the International Association of Fire Fighters

Monthly Service Fee of Champaign Local No. 1260 of the International Association of Fire Fighters (50% of regular monthly association dues)

Fraternal Order of Police (FOP)

Regular Monthly Dues of the Fraternal Order of Police \$45.00

Fair Share Fee of the Fraternal Order of Police

United Association of Plumbers and Pipefitters Local Union 149

Monthly Dues of Local Union 149 of the United Association of Plumbers and Pipefitters, Metal Trades Division, AFL-CIO

Monthly Service Fee of Local Union 149 of the United Association of Plumbers and Pipefitters, Metal Trades Division, AFL-CIO (50% of regular monthly Union dues)

Please remit the above payroll deduction directly to the Union.

Upon proper notification by the Union to the City as set forth in the Labor Agreement, or a change in the regular monthly Union fees or the Fair Share fees, the City is authorized to change the amount of my monthly payroll deduction accordingly.

I understand that I may cancel this authorization at any time.

Employee Signature: Matt Park

Date: 02-01-10

Matt Rush Retro Pay

Pay Period	Pay Date	Earnings				Deductions			Suspension Dates	Suspension Description
		Per Pay	Holiday Pay	Clothing Allowance	Pension	FOP Dues	RHS			
8/11-8/24/14	8/29/14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/11/14	1 work day suspension
	8/29/14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/15-8/17/14	3 work days suspension
	8/29/14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/18-8/24/14	7 days of 30 calendar day suspension
8/25-9/07/14	9/12/14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8/25-9/07/14	14 days of 30 calendar day suspension
9/08-9/21/14	9/26/14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9/08-9/16/14	9 days of 30 calendar day suspension
9/22-10/05/14	10/10/14	\$ 934.82	\$ -	\$ -	\$ 92.64	\$ -	\$ -	\$ -		
10/06-10/19/14	10/24/14	\$ 2,492.84	\$ -	\$ -	\$ 247.04	\$ 43.00	\$ -	\$ 25.00		
10/20-11/02/14	11/7/14	\$ 2,492.84	\$ -	\$ -	\$ 247.04	\$ -	\$ -	\$ 25.00		
11/03-11/16/14	11/21/14	\$ 2,492.84	\$ -	\$ -	\$ 247.04	\$ 43.00	\$ -	\$ 25.00		
11/17-11/30/14	12/5/14	\$ 2,492.84	\$ -	\$ -	\$ 247.04	\$ -	\$ -	\$ 25.00		
12/01-12/14/14	12/19/14	\$ 2,492.84	\$ -	\$ -	\$ 247.04	\$ 43.00	\$ -	\$ 25.00		
12/15-12/28/14	1/2/15	\$ 2,492.84	\$ 132.43	\$ -	\$ 247.04	\$ -	\$ -	\$ 25.00		
12/29-1/11/15	1/16/15	\$ 2,492.84	\$ 249.28	\$ 350.00	\$ 247.04	\$ -	\$ -	\$ 25.00		
1/12-1/25/15	1/30/15	\$ 2,492.84	\$ 249.28	\$ -	\$ 247.04	\$ -	\$ -	\$ 25.00		
1/26-2/08/15	2/13/15	\$ 2,657.03	\$ -	\$ -	\$ 263.31	\$ -	\$ -	\$ -		
2/09-2/22/15	2/27/15	\$ 2,657.03	\$ -	\$ -	\$ 263.31	\$ 43.00	\$ -	\$ 25.00		
2/23-3-01/15	3/13/15	\$ 2,657.03	\$ -	\$ -	\$ 263.31	\$ -	\$ -	\$ 25.00		
3/09-3/22/15	3/27/15	\$ 2,657.03	\$ -	\$ -	\$ 263.31	\$ 43.00	\$ -	\$ 25.00		
3/23-4/05/15	4/10/15	\$ 2,657.03	\$ -	\$ -	\$ 263.31	\$ -	\$ -	\$ 25.00		
Totals:		\$ 36,655.54	\$ 631.00	\$ 350.00	\$ 3,632.56	\$ 344.00	\$ 350.00	\$ 350.00		
Gross Retro		\$ 37,636.54								
Vacation Payback		\$ (1,117.10)								
Comp Payback		\$ (132.43)								
Deduction Payback		\$ (4,326.56)								
Net Retro Payroll Before Taxes:		\$ 32,060.44								

*Leave tax settings same,
Issue Friday, May 1*

Matt Rush Leave Accrual Reinstatement

Pay Period	Pay Dates	Sick		Vacation		Personal	Comp	
		Accrual	Balance	Accrual	Balance	Balance	Accrual	Balance
7/28-8/10/14	8/15/14		122.42		35.85	24		4.25
8/11-8/24/14	8/29/14		122.42		35.85			
8/25-9/07/14	9/12/14		122.42		35.85			
9/08-9/21/14	9/26/14	1.3838	123.8038	1.6163	37.46625			
9/22-10/05/14	10/10/14	3.69	127.4938	4.31	41.77625			
10/06-10/19/14	10/24/14	3.69	131.1838	4.31	46.08625			
10/20-11/02/14	11/7/14	3.69	134.8738	4.31	50.39625			
11/03-11/16/14	11/21/14	3.69	138.5638	4.31	54.70625		8	12.25
11/17-11/30/14	12/5/14	3.69	142.2538	4.31	59.01625		16	28.25
12/01-12/14/14	12/19/14	3.69	145.9438	4.31	63.32625			
12/15-12/28/14	1/2/15	3.69	149.6338	4.31	67.63625		11.75	40
12/29-1/11/15	1/16/15	3.69	153.3238	4.31	71.94625			
1/12-1/25/15	1/30/15	3.69	157.0138	4.31	76.25625			
1/26-2/08/15	2/13/15	3.69	160.7038	4.62	80.87625			
2/09-2/22/15	2/27/15	3.69	164.3938	4.62	85.49625			
2/23-3/08/15	3/13/15	3.69	168.0838	4.62	90.11625			
3/09-3/22/15	3/27/15	3.69	171.7738	4.62	94.73625			
3/23-4/05/15	4/10/15	3.69	175.4638	4.62	99.35625			
4/06-4/19/15	4/24/15	3.69	179.1538	4.62	103.9763	24		40
Current Leave Balances:			179.1538		103.9763	24		40



City of CHAMPAIGN

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PERSONNEL ACTION FORM

Name	RUSH, MATTHEW	Effective Date	8/9/2014
Department	NONE	Seniority Date	
Employee No.	 	Position Date	
Position	NONE	Bargaining Unit	

Type of Change: Description: REHIRE - RETROACTIVE REINSTATEMENT

Position Information

Current Position: NONE
Current Department: NONE

New Position: POLICE OFFICER
New Department: POLICE

Pay Information

Current Step: NONE

New Step: C30-1

Current Hourly Rate: NONE

New Hourly Rate: \$33.2129

Retro Pay? YES*

Date: 5/6/2015

Authorized by: Human Resources Director

Department

CHIEF COBB

*DEPARTMENT: PLEASE SIGN AND ROUTE BACK TO HR - DO NOT SEND TO CM'S OFFICE

Routing: Original
Department
Human Resources
Payroll

EMPLOYEE SET UP FORM

CHANGE TYPE: 130	REHIRE	
NAME	RUSH, MATTHEW	DOB
EFFECTIVE DATE	8/9/2014	

POSITION NAME	POLICE OFFICER	
POSITION NUMBER	POL OFF-04	
FL/PL	FT	
EFF	1.0000	
RATE/LEVEL/STEP	C30-1	\$33.2129
COST CENTER	08003	
POSITION AUTH DATE		

LONGEVITY INCREASE
IN FEB 2015 APPLIED

VACATION ACCRUALS ELIGIBLE DATE	8/9/2014	REINSTATE BALANCES
SICK ACCRUALS ELIGIBLE DATE	8/9/2014	REINSTATE BALANCES
INSURANCE OVER LIMIT		

PERSONAL LEAVE INITIAL BANK AMOUNT	0	REINSTATE BALANCES
SICK LEAVE INITIAL BANK AMOUNT	0	REINSTATE BALANCES
VACATION LEAVE INITIAL BANK AMOUNT	0	REINSTATE BALANCES

VACATION ACCRUALS	005 POLICE
SICK ACCRUALS	005 POLICE
HOLIDAY ACCRUALS	005 POLICE
UNION DUES	FOP FULL SHARE
LONGEVITY	0
PENSION	POLICE TIER I
LIABILITY	0
GROUP LIFE	INELIGIBLE
COMP ELIGIBLE	ELIGIBLE

ACCESS GROUP	PATROL
WORK STATUS	FULLTIME
LOCATIONS	803
BARGAINING UNIT	POLICE
HSACAJ	0
WG #	7720
DEPT	POL
PHO CODE	04
OVERTIME ELIGIBLE	ELIGIBLE

PERIOD CODE	1
HOURS PER DAY	0
HOURLY/SALARY	HOURLY
SHIFT CODE	0
DEFAULT CL	02-0000-08003-0000-501

PERIOD CODE	0
HOURS PER PAY	80
MATRIX/RATE	MATRIX
MULTIPLIER TYPE	1
(1 REG/SCHED, 2 UNSCHED, 8 TEMP SCHED)	

DIRECT DEPOSIT	
----------------	--

	FICA	401	*401 NOT FOR P/F NEW HIRES
	MEDI	402	*402 FOR ALL EXCEPT CERTAIN OLDER FIRE EMPLOYEES
S,1	FWD	410	*410 FOR ALL
S,1	SWT	415	*415 FOR ALL

CREDIT UNION	CMCU
AMOUNT	\$50



Police Department • 82 E. University Avenue • Champaign IL 61820 • (217) 403-6911 • fax (217) 403-6924 • www.ci.champaign.il.us

To: Officer Matthew Rush
From: Deputy Chief Joe Gallo
Date: April 7, 2015
Subject: Return to Duty

In accordance with the Arbitrators ruling, you will be returning to duty on Wednesday, April 8, 2015 at 0800 hours. This memorandum will outline your to transition back to your assignment in the Patrol Division.

There are several administrative functions that need to be completed prior to your return to the Patrol Division. In order to complete these tasks, you will work 0800-1615 hours the remainder of the work week (Wednesday, Thursday and Friday).

During this time you will report to Lt. Tod Myers and you will be tasked with completing any certifications that have expired, qualify with your duty weapon, attending a defensive tactics training session and reviewing policies that require annual review. You will then take Saturday and Sunday off and report to dayshift at 0700 hours on Monday, April 13th.

While you are assigned to dayshift, you will spend a minimum of two weeks with FTO Henry and will assume his regular days off (Wednesday, Thursday, Friday) until your permanent shift and days off are identified in accordance to your seniority on the 2015 shift sign-up.

Upon your return to the Department we will further outline a training plan as noted in the Arbitrators ruling. You have been scheduled to attend a one day course titled, "Strategic Awareness" on April 15th at CPD.

Please see me if you have any questions regarding your orders or your return to full duty.

cc: Chief Cobb
Deputy Chief Gallo
Patrol Lieutenants
Fiscal
Legal
HR

Kathryn Coffe - Re: New Employee #Matt Rush

From: Shannon Myers
To: Kathryn Coffe
Date: 1/19/2010 10:40 AM
Subject: Re: New Employee #Matt Rush
CC: Heather Watson; Joni Barnes; Teri Weems; Tod Myers

>>> Kathryn Coffe 1/19/2010 10:34 AM >>>
Yep!

Matt R. Rush
Probationary Police Officer
Tod Myers, supervisor
Start Date: Feb 8

Thanks!

Kathryn W. Coffe
City of Champaign Human Resources Department 102 North Neil Street
Champaign IL 61820
217.403.8772 or Fax 217.403.8780
kathryn.coffe@ci.champaign.il.us
www.ci.champaign.il.us

>>> On 1/19/2010 at 9:08 AM, in message <4B557640.7885.00EA.0@ci.champaign.il.us>, Daphne Greaves wrote:

Hi Kathy,
Do you also have info on another officer.. Matthew Rush starting that same date?
Thanks
Daphne

>>> Kathryn Coffe 1/11/2010 4:06 PM >>>
Probationary Police Officer
Chad A. Tennill
Supervisor: Jim Clark
Start Date: 2/8/10

Thanks!

Kathryn W. Coffe
City of Champaign Human Resources Department 102 North Neil Street
Champaign IL 61820
217.403.8772 or Fax 217.403.8780
kathryn.coffe@ci.champaign.il.us
www.ci.champaign.il.us

Acknowledgement. I hereby acknowledge I have received a copy of the City of Champaign's Internet/E-mail Policy. I understand that all computer communications systems and all information transmitted by, received from or stored in these systems are the property of the City and that I have no expectation of privacy in connection with the use of this equipment or with the transmission, receipt or storage of information in this equipment.

I acknowledge to the City's right to monitor my use of computer communications at any time as provided by this Internet/E-mail Policy. Such monitoring may include printing and reading all electronic mail entering, leaving or stored on the City of Champaign's equipment.

I have read and understood all the provisions specified in this policy.

Employee: Matt Rush Date: 02-08-10

Print Employee Name: Matt Rush

Employee Department: Champaign PD

Supervisor or Department Head: _____ Date: _____

Processing Instructions. Forward the original to Personnel and a copy to the Information Technologies Department.



Human Resources Department • 102 N Neil St • Champaign IL 61820 • (217) 403.8770 • Fax (217) 403.8780 • ci.champaign.il.us

January 26, 2010

Mr. Matthew Rush
[REDACTED]
[REDACTED]

Dear Mr. Rush:

The Board of Fire and Police Commissioners has approved the recommendation by the Chief of Police for your appointment as a Probationary Police Officer of the City of Champaign Police Department.

This letter serves as an offer of employment to you, contingent upon your successful passing of a City physical examination; post-offer psychological assessment; and passing the Police Training Institute's pre-certification physical ability test. Passing this test is necessary for entry into the training academy. Failure to successfully complete the training academy's power test will result in an immediate suspension of this employment offer for a maximum of six weeks.

During that time you will be given another opportunity to complete the test. Failing the test a second time will mean that you cannot enter the training academy, and consequently cannot meet the requirements to serve as a Champaign Police Officer, resulting in the revocation of this employment offer. A copy of this confirmation letter is enclosed for your signature. Please return the copy to the Human Resources Department.

Medical Records

Prior to your physical examination, you will need to provide a copy of your complete medical history for any treatment since high school (including any medical treatment while in the military) *within 48 hours after receipt of this offer letter*, by mail to: City of Champaign, Human Resources Department, Attn: Kathy Coffey 102 N. Neil Street 4FL, Champaign, IL, 61820; or fax, 217.403.8780; or by email to: kathryn.coffey@ci.champaign.il.us. You will also need to complete the **Applicant Medical History Verification** form and mail it along with your medical records.

Your health care provider will have an **Authorization to Release Protected Personal Health Information Form (HIPPA)** for you to complete when you request a copy of your medical records. However, if you need an authorization form, one is included in this packet along with an example of how to complete the form. You will need to complete a form for each medical provider and hospital you have treated with since high school (including any medical treatment while in the military). Feel free to make more copies of the form if needed.

POL OFC 91208 - Police Officer**Contact Information -- Person ID: 3353001**

Name: Matt R Rush Address: [REDACTED]
 Email: [REDACTED]@com
 Notification Preference: Email
 Home Phone: [REDACTED] Alternate Phone: [REDACTED]
 Person ID: [REDACTED] Former Last Name:
 Month and Day of Birth: [REDACTED]

Personal Information

Driver's License: Yes, Illinois [REDACTED]
 Can you, after employment, submit proof of your legal right to work in the United States? Yes
 What is your highest level of education? Bachelor's Degree

Preferences

Preferred Salary: \$45,000.00 per year
 Are you willing to relocate? Yes
 Types of positions you will accept: Regular
 Types of work you will accept: Full Time
 Types of shifts you will accept: Day , Evening , Night , Rotating , Weekends , On Call (as needed)

Objective

I wish to begin my career in law enforcement with a larger department. I feel that Champaign would give me the chance to test my self and learn as much as I can about law enforcement.

Education

College
 Greenville College
 www.greenville.edu
 8/2003 - 8/2005
 Greenville, Illinois
 Did you graduate: Yes
 College Major/Minor: Criminal Justice
 Units Completed: 126 Quarter
 Degree Received: Bachelor's

Work Experience

Correctional Officer (Part-Time)
 8/2008 - Present
 Hours worked per week: 20
 Monthly Salary: \$300.00
 Name of Supervisor: [REDACTED] Sgt.
 May we contact this employer? Yes
 Bond County Sheriff's Department
 N/A
 403 South Second Street
 Greenville, Illinois 62246
 (618) 664-2151

Duties

Booking and releasing of prisoners, preparation of meals

Reason for Leaving

Still employed with Department.

Certificates and Licenses**Skills**

Office Skills

Typing:

Data Entry:

Additional Information

obligated to disclose sealed or expunged records of conviction or arrest (except for positions in the Police Department and certain positions in the Legal Department). Have you ever been convicted of a felony?

A: No

11. Q: If yes, please explain (Conviction will not necessarily disqualify an applicant from employment):

A:

12. Q: When applying for this position, I understand that I must thoroughly complete the Education and Work Experience sections of my application and the Supplemental Questions. I understand that failure to provide sufficient detailed information may result in my application being rejected. I also understand that I may not submit a resume in lieu of filling out the application or answering the Supplemental Questions, I understand, however, that I may attach a resume to the application to provide additional information.

A: I acknowledge that I have read and understood the above information.

Supplemental Questions

1. Q: Please indicate in which city you plan to take both the Written Exam and the Physical Abilities test (please see the Information Packet for dates for each location):

A: Carbondale, IL

2. Q: I understand that communication regarding my application and the various steps in the testing process will be provided primarily via email. I understand that I am responsible for checking email regularly in order to stay informed about the process and my status. If my email address changes or I would like to receive communications regarding the Police Officer testing at a different email address, I understand that I must contact Human Resources and provide them with that address. Please indicate that you've read and agree to the Information above.

A: I agree.



Human Resources Department • 102 N Neil St • Champaign IL 61820 • (217) 403.8770 • Fax (217) 403.8780 • ci.champaign.il.us

February 3, 2010

Mr. Matthew Rush
[REDACTED]

Dear Matthew:

Welcome to the City of Champaign! We look forward to meeting with you to share information about our organization and employee benefits.

We've scheduled a Benefits Orientation for you with Connie Aldrich on **Monday, February 8 at 9:00 a.m.** in the Human Resources Department, located on the fourth floor of the City Building. During this orientation, you will be completing paperwork necessary for payroll and benefits enrollment.

Your benefits packet, enclosed, includes the necessary forms **you will need to bring with you to this orientation meeting with Human Resources Department.** Please take some time to read through the material, and, if you wish, you could complete the forms ahead of time, which will probably save you some writing time during your orientation. Your packet also includes a copy of the current FOP. **Please be sure to bring this with you also.**

During your orientation, you will also be completing pension forms. The Pension Board requires copies of birth certificates for you, your spouse and children as well as a Xerox copy of your marriage license, if applicable. Please bring copies of these documents with you to your orientation. If you have any other questions, you may want to wait until your meeting with Human Resources.

All new employees meet with our City Manager, Steve Carter, who will share additional information about our organization. The City Manager's Office has scheduled this orientation for you on **February 8 at 1:30 p.m.** You will meet with the City Manager in his office located on the second floor of the City Building.

Congratulations on your employment as a Probationary Police Officer. We look forward to seeing you soon.

Sincerely,

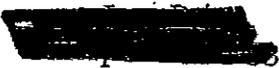
Chris Bezruki
Human Resources Director



Human Resources Department • 102 N Neil Street • Champaign IL 61820 • 217.403.8770 • Fax 217.403.8780 • www.ci.champaign.il.us

January 26, 2010

Matthew Rush



Dear Matthew:

This letter confirms your appointment for your pre-employment physical required in the employment process for your appointment as a Probationary Police Officer with the City of Champaign.

Your Physical Examination is scheduled for Thursday, January 28 at 8:00 a.m. in the Carle Occupational Medicine Department, located at the Carle North Annex, 810 West Anthony Drive, Urbana (383.3077). A map with directions to their new location is attached. Please park and use the west entrance of the North Annex. Also be prepared to present a photo ID when you check in. If you have trouble finding the office, call 217.383.3077 for additional directions.

Your physical will take approximately 1 1/2 to 2 hours, and will consist of labs, an isometric test to determine your flexibility, and a series of tests related to the physical exam. Your labs will require you to fast at least 12 hours prior to your appointment time for lab work. Your lab is scheduled at **8:00 a.m.** The remainder of your physical will follow.

If you have any questions regarding your appointment, please call me at 217.403.8772.

Sincerely,

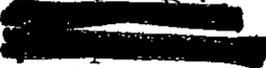
Kathryn W. Coffey
Human Resources Department
217.403.8772



Human Resources Department • 102 N Nell St • Champaign IL 61820 • (217) 403.8770 • Fax (217) 403.8780 • ci.champaign.il.us

January 12, 2010

Matt Rush



Dear Matt:

This letter confirms your appointment for your post-offer psychological assessment required in the employment process for your appointment as a Probationary Police Officer with the City of Champaign.

Your post-offer psychological assessment is scheduled with Campion Barrow and Associates on **Friday, January 29 at 9:00 a.m.** It will be held at the offices of Campion Barrow and Associates, 2110 Clearlake Boulevard, Suite 202, Champaign. Please arrive 15 minutes prior to your appointment time. Directions to their offices are listed below. If you have trouble finding the office, call 1.800.292.3399 or 217.356.9922 for directions.

Campion, Barrow and Associates ask that you allow six hours to complete this evaluation. The assessment will begin promptly at 9:00 a.m., so be sure to arrive on time. If you have any questions regarding your appointments, please call me at 217.403.8770.

Sincerely,

Kathryn W. Coffey
Human Resources

Directions to Campion Barrow

Directions: From I-57(N), I-72(E): Take I-72 East (University Avenue) exit to second light (Mattis Avenue). Turn left at light. Travel north for about 2 miles to intersection of Bloomington Road/Route 150 and Mattis Avenue (main post office on left). Turn left at light. Just before the bridge over the interstate, turn right onto Clearlake Boulevard to Corporate Park Center. Take elevator to second floor.

I-74(E): Exit at Prospect Avenue. Turn left at light (get in right lane right away). Turn right at second light (Prospect Avenue and Bloomington Road). Proceed to next light (Mattis Avenue and Bloomington Road). Continue ahead. Just as you come up to the I-57 overpass, turn right onto Clearlake Boulevard (new road on right) to Corporate Park Center. Take elevator to second floor.

CHAMPAIGN POLICE PENSION FUND APPLICATION FOR MEMBERSHIP

I hereby make application for membership in the Police Pension Fund of the City of Champaign under the terms and provisions of the Illinois Pension Code and other applicable law.

Furthermore, I understand that I must provide the Board with any and all medical records prepared during any physical examination I was required to undergo for employment or any other medical examination I am required or directed to undergo by the City or the Board. I have attached a release for these records. In addition, I have completed the Champaign Police Pension Fund Background Information Form (Form B) and is attached hereto and made a part hereof.

I was appointed to the Champaign Police Department on the 8 day of Feb, 2010 and have served in the Department since that date.

Mark Ash
Print Name

[Signature]
Applicant (Signature)

[Redacted]
Address

02-08-2010
Date

[Redacted]
Phone Number

FOR BOARD USE ONLY

The foregoing application having been duly presented and considered by the Board of Trustees of the Champaign Police Pension Fund, the same is hereby Approved/Rejected (Circle one) this _____ day of _____.

BOARD OF TRUSTEES OF THE CHAMPAIGN
POLICE PENSION FUND

By: _____
Secretary

By: _____
President

DESIGNATION OF BENEFICIARY

In accordance with the provisions of the "Law Enforcement Officers and Firemen Compensation Act," I hereby designate the following as beneficiary, or beneficiaries:

Complete name and address of each beneficiary	Relationship, if any	Cash amount or percentage share
[REDACTED]	[REDACTED]	100%

At the time I made the above designation said Act provided that \$ 20,000 benefits would be payable by reason of my death in the line of duty. In the event said Act is changed to provide a different amount of benefit, I direct that the amount be pro-rated in proportion to the designation that I have made above.

Print Name (First, Middle, Last): Mark Edward [REDACTED]

Address: [REDACTED] [REDACTED] [REDACTED] [REDACTED]
(Street) (City) (State) (Zip)

Date of Birth: [REDACTED]

Social Security or Duty Employment Number: [REDACTED]

Employer: [REDACTED]

Date: _____ Signature of Law Enforcement Officer or Fireman: _____

Date: _____ Signature of Witness: _____

Address of Witness: 10277 [REDACTED]

From: Scott Friedlein
To: Clark, Jim; Coffey, Kathryn
Date: 1/12/2010
Subject: Re: New Hire

CC: Nearing, Holly
The 2nd applicant is:

Matt Robert Rush

cell phone
DOB

[REDACTED] EMP# [REDACTED]

Phys Jan 26 - 29th

Psych Jan 25 28 (29)
~~Feb 1 4 5~~

I have just talked with him and this is current information.

>>> Jim Clark 1/11/2010 3:23 PM >>>
Kathy,

CMC I-72
Jim

Here is the information on one of the two new hires. Scott will have to give you the info on the 2nd one as he has that packet. We will have them ready for the Jan. 25th board meeting and they will start employment on Feb. 8th. Both of them already have their medical packets ready to send to you.

Chad Alan Tennill

DOB

They will both have to take the PTI pre-certification test on Tuesday, Jan. 26th in the morning, so we will need to schedule their appointments around that test.

thanks
Jim

Sgt. Jim Clark
Professional Standards
Champaign Police Department
Phone: 217-403-6981
Fax: 217-403-6924
e-mail: Jim.Clark@ci.champaign.il.us

1/12/10
Mach
After medical review
Schud Phys
Send a memo



NEW EMPLOYEE INTRODUCTION AND ORIENTATION CHECKLIST

Matthew R. Rush

Employee Name: Prob Police Ofcr Employee #: POLICE

Position: FDP Dept/Div: 2.8.10

Bargaining Unit: Starting Date:

HUMAN RESOURCES

2.8.10/9am Date and time of appointment

- Checklist items for Human Resources including Affirmative Action, Wages, Insurance, Retirement, etc.

CITY MANAGER'S OFFICE

2.8.10/130pm Date and time of appointment

- Checklist items for City Manager's Office including City Government, Organizational Philosophy, City Coffee Cup.

Date Completed: 2.8.10

Employee Signature and City Manager signature lines.

DEPARTMENT

2/8/10 0800 Date and time of appointment

- Checklist items for Department including Job Description, Rules, Evaluations, Reporting Time, etc.

Date Completed: 2/8/10

Employee Signature and Supervisor signature lines.

Date Completed: 2/8/10

Employee Signature and HR Representative signature lines.

PLEASE RETURN TO HUMAN RESOURCES WHEN COMPLETED

*Highlight an item if incomplete: Connie to follow-up.

Report 8/15/14

EMPLOYEE SEPARATION FORM

NAME	MATTHEW RUSH	EFFECTIVE DATE	8/8/2014
BARGAINING UNIT	FOP	FINAL CHECK DATE	8/15/2014
ADDRESS	[REDACTED]	PAYROLL TERM DATE	8/29/2014
		SSN	[REDACTED]
DATE OF BIRTH	[REDACTED]	AGE	29.08
POSITION AT SEPARATION	POLICE OFFICER		
EMAIL ADDRESS	[REDACTED]		

REASON FOR LEAVING	<input type="checkbox"/> RETIREMENT (310) <input checked="" type="checkbox"/> DISMISSAL (340) <input type="checkbox"/> DISABILITY (315)	<input type="checkbox"/> RESIGNATION (300) <input type="checkbox"/> LAYOFF (320) <input type="checkbox"/> ASSIGNMENT END (325)
--------------------	---	--

HIRE DATE	2/8/2010	LAST DAY OF WORK	8/8/2014
YEARS OF SERVICE	4.50	ELIGIBLE FOR PENSION?	NO

ORDER PLAQUE?	NO	NAME TO READ
---------------	----	--------------

	SINGLE	EE/SP	EE/CH	FAMILY	CONTINUE?	PAY PLAN
HEALTH INSURANCE	X				NO	
DENTAL NETWORK PLAN	X				NO	
DENTAL PREMIER PLAN					N/A	
VISION INSURANCE	X				NO	

FLEX SPENDING	YES	NO	AMOUNT	CONTINUE?	PAY PLAN
MEDICAL		X		N/A	
DEPENDENT CARE		X		N/A	
ADOPTION		X		N/A	
HIGHLY COMPLIANT		X		N/A	

LIFE INSURANCE	YES	NO	AMOUNT	CONTINUE?	PAY PLAN
BASIC	X		20K	NO	
OPTIONAL		X		N/A	
DEPENDENT		X		N/A	
RETINA POLICY		X		N/A	
CRUISE INSURANCE		X		N/A	

457 PLAN	NO
----------	----

RRS	YES
-----	-----

Greenville College

Whereas

Matthew Robert Rush

has honorably completed the studies and duties prescribed by the Faculty, therefore, the Board of Trustees of Greenville College has conferred the degree of
Bachelor of Science

With all the Rights, Honors and Privileges, and as well, the Obligations and Responsibilities that everywhere appertain to that degree.

In testimony whereof we have herewith subscribed our names and caused to be affixed the corporate seal of Greenville College, at Greenville, Illinois, this thirty-first day of August, 2008.

Trustees

Faculty

Rebecca E. Smith
Board Chair

David H. Colgan
Board Secretary



Ed Blue
Interim President

Bradley S. Berg
Vice President for Academic Affairs
and Dean of the College

Bellevue Community High School



This Certifies That

Matthew Robert Rusz

has completed the Course of Study prescribed by the Board of Education
of the Community Unit School District and is therefore awarded this

Diploma

Given at Bellevue, Illinois, this month of June, 2003.


Secretary


Principal


Superintendent

Commendation

To: Officers Ahsell, Greear, Rush and Jeff Thomas

From: Lt. Jim Clark

Date: September 1, 2012

On August 25, 2012 Officers Ahsell, Greear, Rush and Jeff Thomas were assigned to work walking patrol details along Green Street due to the return of the University of Illinois students to campus. At approximately 12:09 AM they were advised via METCAD of a possible dumpster fire at 306 E. Green. All four officers responded to scene of the fire.

When they arrived they saw that the fire had spread to the second and third floor balconies of the apartment complex and the balconies were fully engulfed in fire. With little regard for their personal safety, all four officers entered the apartment complex to begin evacuating the building. Officers encountered locked doors and were required to force entry into the majority of the apartments, where they found some beginning to fill with smoke. The officers were met with several intoxicated individuals that were hesitant to leave. The officers were able to evacuate the entire building prior to the arrival of the fire department.

The action of each of these officers no doubt prevented serious injury and/or death. I would like to commend Officers Ahsell, Greear, Rush and Jeff Thomas for their heroic efforts in evacuating this building and preventing injury and/or death. Their actions exemplify the protect and serve oath and your dedication to the citizens of the City of Champaign and the law enforcement profession is greatly appreciated.



Lt. Jim Clark



Police Department • 82 E. University • Champaign IL 61820 • (217) 351-4545 • fax (217) 403-6904 • www.ci.champaign.il.us

MEMORANDUM

TO: Officer Matt Rush
 Officer Mason Voges
 Officer Bill Killin

FROM: Sergeant Tom Petrilli

DATE: August 29, 2012

SUBJECT: Letter of Commendation

On August 18, 2012 at 0806 hours, Metcad dispatched several officers to a Home Invasion in progress at [REDACTED]. The initial information provided to the responding officers was that a male armed with a knife had entered through the window of the residence and a hysterical caller believed the suspect was going to kill her. Prior to the officers arriving, the suspect fled on foot.

Numerous officers responded to the area and began searching for the suspect. After a brief description was broadcast by officers, Officer Killin and Officer Voges spotted a possible suspect riding a bicycle in the nearby area. The suspect was now wearing a different undershirt and was holding the clothing that the victim had described in his hands.

Officer Killin and Officer Voges relayed their observations to the other officers. Officer Rush was able to locate and pursue the suspect on foot. Officer Rush quickly subdued and arrested the suspect as he attempted to flee on a bicycle and on foot. The suspect was arrested within ten minutes of the initial dispatch and within five blocks of the victim residence.

Without the quick response, keen observations, and communication of all the involved officers, the suspect would likely have rode his bicycle beyond our perimeter and would not have been identified or located. The teamwork on this call did not stop at this point. Officer Thompson contacted the victims and witnesses and conducted a show-up. Officer Cherry contacted a witness and conducted a show-up. Officer Krippel conducted an interview with the suspect and Officer Newell processed the scene for evidence.

The suspect was arrested on multiple charges, including a warrant of arrest for a previous criminal sexual assault charge. As of this date, the suspect remains in custody and is involved in the juvenile justice system.

This letter of commendation is being issued for the exceptional performance and teamwork demonstrated by Officer Matt Rush, Officer Bill Killin, and Officer Mason Voges. Their actions played a critical role in locating, identifying, and arresting the suspect in this incident.

Cc: Chief A. Cobb
Deputy Chief Gallo
Lt. Clark
Lt. Paulus
Sgt. Coon
Sgt. Rath
Sgt. Vogelzang
Professional Standards
Human Resources

Police Department
82 E. University Avenue
Champaign IL 61820
(217) 351-4545
Fax (217) 403-6904
www.ci.champaign.il.us



MEMORANDUM

TO: Officer's Jeff Creel, Kurt Buckley, Matt Rush, Tina Haugen, Chris Oberheim,
Montrell Coleman

FROM: Lieutenant Tod Myers *T. Myers*

DATE: September 20, 2013

SUBJECT: Letter of Commendation

This letter is to commend each of you for your actions on September 14, 2013 when you responded to an armed subject at [REDACTED]. At 1:25AM Metcad dispatched officers to this address for a subject in the hallway of the apartment complex holding a handgun. As officers responded and began arriving on scene, each parked away from the immediate area and approached on foot. Once they got close to the apartment building, several officers could see the suspect walking while holding a pistol in his hand. Instead of immediately moving forward and confronting the suspect, the officers waited and kept the suspect under visual surveillance until enough officers were on the scene to safely approach.

As the suspect stood outside the building, unaware of the officer's presence, Officer Coleman made verbal contact with the suspect ordering him to drop the handgun. The suspect then turned and ran into the south end of the building. Officer's Creel and Buckley moved to the north end of the building in order to contain the suspect while Officer's Rush, Coleman, and Oberheim entered the south end. As Officer's Creel and Buckley reached the north end, the suspect was seen running from the building. Officer Creel gave verbal command to the suspect who complied and was taken into custody without incident.

Officer Rush arrived at the location of the arrest and located the handgun in a nearby bush in the flight path of the suspect. Officer Haugen interviewed the suspect on scene and was able to obtain statements indicating the suspect's intent to commit a robbery to a resident of the apartment complex.

This incident was a great example of patience, communication, and teamwork that resulted in the recovery of a handgun and the offender in custody. Each of you did a tremendous job on this call. The reports were clear explaining everybody's observations and actions which will aid in the prosecution of this case. I have no doubt your actions prevented a violent crime from occurring. Excellent job and keep up the good work.

CC: Chief Cobb
DC Gallo
Professional Standards

Lt. Clark
Lt. Shaffer
Human Resources

Shift Jacket

Champaign Police Department
82 E. University Avenue
Champaign IL 61820
(217) 351-4545
Fax (217) 403-6904
www.ci.champaign.il.us



MEMORANDUM

TO: Ofc. Matt Rush, #7114

FROM: Lt. Michael Paulus, #923, SW District Commander *MP*

DATE: September 27, 2012

SUBJECT: Letter of Reprimand

This letter of Reprimand is being issued based upon your actions on September 18, 2012 at 1233 hours. Your actions violated Policy 41.2.1.A.3.d of the Champaign Police Department which states in part, "Emergency lights and siren must be utilized during an emergency response".

A repeat violation may result in more serious disciplinary action. Removal of this discipline from your employee file will be in accordance with the terms of the current labor agreement.

ACKNOWLEDGMENT

I, Matt Rush , hereby acknowledge receipt of the above Letter of Reprimand.

 mfarr RL
Officer Signature

 10/08/12
Date

- cc: Chief Cobb
- DC Gallo
- Lt. Paulus
- Sgt. Rath
- Professional Standards
- Shift Jacket
- HR Department

Champaign Police Department
82 E. University Avenue
Champaign IL 61820
(217) 351-4545
Fax (217) 403-6904
www.ci.champaign.il.us



MEMORANDUM

TO: Officer Matthew Rush #7114
FROM: Lieutenant David Shaffer #903
DATE: September 10, 2013
SUBJECT: Letter of Suspension

This letter of suspension is being issued to you based upon your conduct on July 28, 2013 during the investigation of a domestic violence incident which occurred at [REDACTED] Champaign, IL. Your actions violated the following Champaign Police Department Rules:

- Rule 1(A)(2) - Conduct Generally
- Rule 1(B)(1) - Familiarity of Department Operational Standards
- Rule 2(C)(1) - Neglect of Duty
- Rule 5(A)(2) - Operations (Failure to provide Aid or Information)
- Rule 5(A)(3) - Operations (Failure to Take Appropriate Action)
- Rule 7(B)(1) - Conflicts of Interest

As a result of these violations, you are receiving a 2-day suspension without pay which is consistent with progressive discipline. You will serve this suspension on the dates to be determined by your immediate supervisor. A repeat violation may result in more serious disciplinary action being taken against you. Removal of this reprimand from your employee file will be in accordance with the terms of the current labor agreement.

ACKNOWLEDGMENT

I, Matt Rush, hereby acknowledge receipt of the above Letter of Reprimand.

Matthew Rush 7114
Officer Signature

09/23/13
Date

cc: Chief Cobb
Deputy Chief Gallo
Lt. Shaffer
Sergeant Vogelzang
Professional Standards
Shift Jacket
✓ HR Department

Champaign Police Department
82 E. University Avenue
Champaign IL 61820
(217) 351-4545
Fax (217) 403-6904
www.ci.champaign.il.us



MEMORANDUM

TO: Ofc. Matt Rush #7114
FROM: Lt. B. Yohnka #907
DATE: January 24, 2012
SUBJECT: Letter of Reprimand

This letter of Reprimand is being issued based upon your actions on January 21, 2012 at 2310 hours. Your actions violated Rule 4D of the Champaign Police Department which states in part, "Employees shall operate City vehicles in a careful, prudent manner".

A repeat violation may result in more serious disciplinary action. Removal of this discipline from your employee file will be in accordance with the terms of the current labor agreement.

ACKNOWLEDGMENT

I, Matt Rush, hereby acknowledge receipt of the above Letter of Reprimand.

[Signature]
Officer Signature

01/28/2012
Date

cc: Chief Nearing
DC Swenson
Lt. Yohnka
Sgt. Ramseyer
Professional Standards
Shift Jacket
HR Department

BR 936
1/28/12



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Field Training and Evaluation Program

To: [Redacted] Officer Matt Rush #7114
From: [Redacted] Lt. Michael Paulus, Field Training Commander
Date: 10/14/10
Re: Transfer to STEP 5, Field Training/Evaluation Program

Congratulations! You have met the requirements of the Field Training Program to transfer to STEP 5. You will report for solo patrol by transferring to Power Watch on Monday October 18th. You will report at 1200 hours and be assigned to the Northwest District. Your days off will be Tuesday, Wednesday and Thursday. In order to make the change of shifts, you will need to work the following schedule:

Continue working the midnight shift on Friday Oct 15th and Saturday Oct 16th. You will take off Sunday Oct 17th then report to Power shift on Monday.

Step 5 is the most critical component of the Field Training and Evaluation Program, constituting approximately 50% of the probationary employment period. It represents that portion of your recruit training in which you will have the opportunity to demonstrate your performance as a solo patrol officer. Therefore, you are encouraged to do your best to show that you have earned the right to wear this agency's uniform.

Further opportunities will be available for training and you can now sign up for overtime opportunities and special assignments.

During STEP 5 there will be monthly scheduled check-rides with available FTOs to monitor your continued progress. You will also have a monthly evaluation by your Field Training Sergeant, Sgt. Griffet. Lastly, there will be a five-day end of probation check ride, which must be completed before you are recommended for Class A assignment.

I would recommend that you schedule your end of probation check ride as soon as convenient with your Field Training Sergeant so there are no conflicts with time off requests and FTO availability.

Congratulations on making it thus far. Keep up the good work and let's see how well you apply the knowledge and experience you have received throughout this program.

By Direction,

Sgt. Tod Myers



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Field Training and Evaluation Program

To: Officer Rush #7114
From: Lt. Michael Paulus, Field Training Commander
Date: 09/28/10
Re: Transfer to STEP 4, Field Training/Evaluation Program

Upon completion of STEP 3 (A.F.T.) you will begin STEP 4 (Evaluation-Check Ride) of your Field Training Program.

You will begin STEP 4 on the Night Watch at 2200 hours on Friday Oct 1st. You will report to the Southwest District where your FTO will be Andre Davis and your Field Training Sergeant will be Sgt. Ketchem.

You will take off Wednesday Sept. 29 and Thursday Sept. 30th. You will have Sunday, Monday and Tuesday until you complete STEP 4.

Keep up the good work!

By Direction,

Sgt. Tod Myers
Field Training Coordinator

C:

Chief Finney
DC Murphy
Lt Swenson
Sgt. Griffet
FTO Davis

Human Resources
Fiscal
FTO Cadre
Sgt. Ketchem
Ofc Rush

Professional Standards
Desk
Patrol Command.
FTO Atteberry



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Field Training and Evaluation Program

 To: Officer Matt Rush #7114
From: Lt. Michael Paulus, Field Training Commander
Date: 08/11/10
Re: Transfer to STEP 3, Field Training/Evaluation Program

2/8/10

You have completed the Intermediate Field Training (I.F.T.) portion of your training program. You will transfer to the Investigations Division for STEP 3, Advanced Field Training (A.F.T.) for 2 weeks.

You will report to INVESTIGATIONS on Monday August 16th at 0800 hours for the Investigations portion of STEP 3. Your Field Training Detective will be Mark Vogelzang and your Field Training Detective Sergeant will be Sgt. Rein. Your days off will be Saturday and Sunday for the duration of your time in Investigations.

Upon completion of your time in Investigations, you will report back to the PATROL Division on Monday August 30th. Your FTO will be Tim Atteberry and your Field Training Sergeant will be Sgt. Griffet. You will be assigned to the North District. Your days off in Patrol will be Thursday, Friday and Saturday.

Congratulations and good luck,
By Direction,

Sgt. Tod Myers
Field Training Coordinator

C:

Chief Finney

Professional Standards

Human Resources



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Field Training and Evaluation Program

To: Officer Matt Rush, #7114
From: Lt. Michael Paulus, Field Training Commander
Date: 07/05/10
Re: Transfer to STEP 2, Field Training/Evaluation Program

Upon completion of STEP 1, Basic Field Training, you will transfer to STEP 2, Intermediate Field Training in the Field Training and Evaluation Program.

You will report to the Evening Watch on Tuesday July 6th at 1700 HRS. Your days off will be Saturday, Sunday, and Monday.

Your FTO will be Greg Manzana and your Field Training Sergeant will be Sgt. Myers. You will be assigned to the Northwest District and any area necessary to finish this STEP.

Keep up the good work.

By Direction,

Sgt. Tod Myers
Field Training Coordinator

CC

Chief Finney
DC Murphy
Lt. Walker
Sgt. Ketchem
FTO Manzana

Human Resources
FTO Cadre
Fiscal
Sgt. Myers
Officer Rush

Patrol Command
Desk
Professional Standards
FTO Davis



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Field Training and Evaluation Program

To: Officer Rush #7114
From: Lt. Michael Paulus, Field Training Commander
Date: 04/20/10
Re: Transfer to STEP 1, Field Training/Evaluation Program

Upon completion of the B.O.C. (Basic Orientation Course), report to the Patrol Division, Southwest District- Night Watch for STEP 1, Basic Field Training (BFT).

You will report to the Night Watch on Wednesday May 19th at 2200 HRS.

Your STEP 1 Field Training Officer (FTO) is Andre Davis and your Field Training Sergeant (FTS) is Sgt. Ketchem. You will be assigned to the Southwest District. Your days off will be Sunday, Monday and Tuesday.

Congratulations and good luck,

By Direction,

Sgt. Tod Myers
Field Training Coordinator

CC:

Chief Finney
DC Murphy
Patrol Command
Sgt. Ketchem

Professional Standards
Fiscal
Desk
FTO Davis

Human Resources
FTO Cadre
Lt. Walker
Ofc Rush