

METCAD
FREEDOM OF INFORMATION ACT REQUEST

Return to METCAD, 1905 E. Main St., Urbana, IL 61801 or email to:
FOIOMETCAD@ci.champaign.il.us

DATE:

NAME:

ADDRESS:

DAYTIME TELEPHONE NUMBER:

E-MAIL:

Please describe the information/records you are requesting in as much detail as possible. This will enable us to find the records quickly.

I wish to:

Inspect Only Inspect and Receive Copies Receive Copies Only Receive Certified Copies

Certification of Commercial/Non-Commercial Request

"Commercial purpose" means the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or services. It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose.

I hereby certify that my request is is not for a commercial purpose

Signature of Requestor